



Republic of the Philippines
Department of Environment and Natural Resources
MINES AND GEOSCIENCES BUREAU

North Avenue, Diliman, Quezon City, Philippines
 MGB Tele No. (+63 2) 928-8642 / 928-8937 Fax No. (+63 2) 920-1635 E-mail: central@mgb.gov.ph

INVITATION TO BID

The Mines and Geosciences Bureau (MGB), North Avenue, Diliman, Quezon City a government agency under the Department of Environment and Natural Resources (DENR), through its Bids and Awards Committee (BAC), invites all interested and accredited suppliers/contractors/manufacturers/distributors/bidders to apply for eligibility and to bid for the hereunder:

Contract ID : P.R.Nos.2011-03-141 and 2011-03-152
 Name of Item/s : 2 lots Fabric/Glass Partition w/molded tables

Location : MGB Central Office, Quezon City
 Approved Budget for the Contract : PhP1,095,849.85

Items	Quantity	Description	A.B.C.	Bidding Fee
Item 1	2 lots	Fabric/Glass Partition w/molded tables Note: Technical specifications can be acquired from the BAC-Secretariat	PhPP861,449.85	PhP1,500.00

Source of Fund : MOOE

Prospective bidders should have experience in undertaking a similar project within the last 2 years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening, as well as the Preliminary Examination of Bids, shall use non-discretionary "pass/fail" criteria. Post-Qualification of the lowest calculated bid shall be conducted.

The schedule of BAC activities is as follows:

BAC Activities	Schedule
1. Publication and Issuance of Bidding Documents	May 9, 2011
2. Pre-Bid Conference	May 13, 2011 at 2:00pm
3. Site Inspection	May 14 – 25, 2011
3. Submission of Eligibility Requirements and Bid Proposals	May 27, 2011 at 1:30am
4. Eligibility Check and Opening of Bids	May 27, 2011 at 2:00pm
5. Post Qualification and Evaluation of Bids	May 30 – June 3, 2011
6. Approval of Resolution and Award	June 6-10, 2011

Prospective bidders may secure bid documents upon payment of the non refundable bidding fee from the office of the BAC during office hours.

Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations Part A (IRR-A) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act." is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to Republic Act 5183 (R.A. 5183) and subject to Commonwealth Act 138 (C.A. 138). Only Bids from Bidders who pass the eligibility check will be opened. The process for the eligibility is described in Section II of the Bidding Documents, ITB. The bidder with the Lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine responsiveness of the bid to technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who was determined as such during the post-qualification procedure.

A site inspection to be assisted by the BAC Secretariat and will be scheduled on May 18, 2011. A certificate shall be issued to bidders who will join the site inspection upon payment of none refundable fee in the amount of Five Hundred Pesos (PhP500.00). The site inspection certificate will be part of the Bidder's Eligibility.

The Mines and Geosciences Bureau assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid and reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

For further information, please refer to:

Mr. Leopoldo T. Virtucio
 Executive Officer, BAC Secretariat
 Tel No. 928-8649, Fax No. 926-5859
 Email Address: bacco@mgb.gov.ph
 Website: www.mgb.gov.ph

EDGARDO V. GONZALES
 BAC-Chairman

PURCHASE REQUEST

MINES AND GEOSCIENCES BUREAU

(Agency)

2011-03-HV - 031711

Department: DENR

Section:

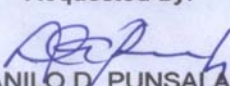
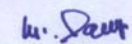
PR No.: _____

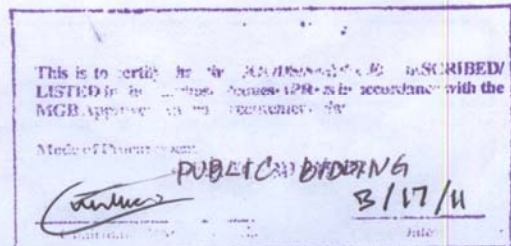
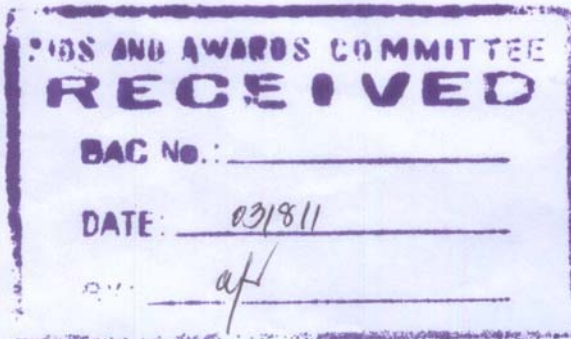
3/14/2011

SAI No.: _____

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Unit	Monolithic Full Fabric Partition (Size: 700L x 50D x 1050H mm.)	1		270,449.85
	Unit	Monolithic Full Fabric Partition (Size: 1200L x 50D x 1050H mm.)	1		
	Unit	Monolithic Full Fabric Partition (Size: 700L x 50D x 1200H mm.)	14		
	Unit	Monolithic Full Fabric Partition (Size: 900L x 50D x 1200H mm.)	4		
	Unit	Monolithic Full Fabric Partition (1200L x 50 D x 1200H mm.)	9		
	Unit	Half Clear Glass/Fabric Partition (Size: 800L x 50D x 1500 H mm.)	1		
	Unit	Half Clear Glass/Fabric Partition (Size: 900L x 50D x 1500H mm.)	1		
	Unit	Half Clear Glass/Fabric Partition (Size: 1000L x 50D x 1500H mm.)	3		
	Unit	Half Clear Glass/Fabric Partition (Size: 1200L x 50D x 1500H mm.)	1		
	Unit	Half Clear Glass/Fabric Partition (Size: 1500 x 50D x 1500H mm.)	2		
	Pcs.	Center Drawer with Lock (Size: 540W x 400D x 95H mm.)	1		
	Unit	counter Top (Size: 1200L x 300W x 30Thk. Mm.)	1		
	Unit	Table Top (Size: 1200L x 700W x 30Thk. Mm)	10		
	Unit	Round Conference Table (Size: 1200Dia. 'x 750H mm.	1		
	Unit	L-Type Executive Steel Table Set ** High pressured laminated top, beige finish, scratch, stain and fire resistant with powdercoated legs and front board with center drawer and 1 mobile pedestal for main table, with side return and 2-drawer fix pedestal with centralized locking system, gauge #22.	1		
					270,449.85

Purpose: For renovation of Personnel Section

Signature: Printed Name: Designation:	Requested by:  DANILO D. PUNSALAN Chief, Administrative Division	Approved by:  LEO L. JASARENO Acting Director
---	---	--



RECEIVED
MML 4/4



PURCHASE REQUEST Mines and Geosciences Bureau

DIVISION FINANCE PR NO. 2011-03-141 - 030911 Date March 7, 2011
SECTION SAI NO. Date

Stock No.	Unit	Unit Description	Quantity	Unit Cost	Total Cost
1	lot	Modular Full Fabric Partition and Modular Table Tops for Office of the Chief, Budget, Accounting and Cashier Section Specifications: main table - 1500L x 700W x 740H mm side table - 1000L x 450W x 700H mm mobile pedestal - 400W x 560D x 650H mm center drawer - 540W x 400D x 110H mm	1	530,000.00	530,000.00
2	unit	Rectangular Conference Table high pressured laminated top, stain & fire resistant, 2400L x 1200W x 750H mm	1	25,000.00	25,000.00
3	unit	Training Chair for conference table heavy duty powdercoated black steel base	12	3,000.00	36,000.00
TOTAL					591,000.00

PURPOSE For improvement of working conditions at the Finance Division.

(See attached lay-out)

Signature Printed Name Designation	Requested by:  ELOISA L. LEGASPI Chief, Finance Division	Approved by:  LEO L. JASARENO Acting Director
--	---	--

**AND BIDDING COMMITTEE
RECEIVED**

BAC No.: _____

DATE 03/07/11

BY: all

CERTIFICATION

This is to certify that the GOODS/SERVICES DESCRIBED/ LISTED in the purchase Request (PR) is in accordance with the MGN approved Annual Procurement Plan.

Code of Procurement: **PUBLIC BIDDING**

JOY: MONTANO 3/9/11
Director / BAC Secretariat Date

ok