



Republic of the Philippines
Department of Environment and Natural Resources
MINES AND GEOSCIENCES BUREAU

North Avenue, Diliman, Quezon City, Philippines
MGB P.O. Box No. (+63 2) 928-8642 / 928-8937 Fax No. (+63 2) 920-1635 E-mail: central@mgb.gov.ph

INVITATION TO BID FOR PROCUREMENT OF SECURITY SERVICES

The **Mines and Geosciences Bureau (MGB)**, North Avenue, Diliman, Quezon City a government agency under the Department of Environment and Natural Resources (DENR), through The **General Appropriations Act (GAA)** for the Year 2011 intends to apply the sum of **Two Million Eight Hundred Forty Seven Three Hundred Seventy Two Pesos (PhP2,847,372.00)** equal to the PADPAO rate (**PADPAO Standard Cost Distribution per Month, Wage Order No. NCR-15, effective July 1, 2011**) being the Approved Budget for the Contract (ABC) to payments under the contract for **Purchase Request (PR) No. 2011-04-225** for one (1) year only. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The **MGB** now invites bids for the Procurement of Security Services (**9 Male Security Guards and 2 Lady Security Guards**) Delivery of the Goods is required within **seven (7) calendar days** upon receipt by the winning bidder of the **Notice to Proceed (NTP)**. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in **Section II. Instructions to Bidders**.

Bidding will be conducted through open competitive bidding procedures using **non-discretionary pass/fail criteria** as specified in the **Implementing Rules and Regulations Part A (IRR-A) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act."**

Bidding is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to **Republic Act 5183 (R.A. 5183) and subject to Commonwealth Act 138 (C.A. 138)**.

Interested bidders may obtain further information from the **MGB Bids and Awards Committee** and inspect the Bidding Documents at the address given below during office hours from **9:00AM to 3:00PM, Monday to Friday**.

A complete set of Bidding Documents may be purchased by interested Bidders on **May 10 to May 25, 2011** from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of **Two Thousand Pesos (PhP2,000.00)**

It may also be downloaded free of charge from the website of the **Philippine Government Electronic Procurement System (PhiGEPS)** and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

The schedule of **BAC activities** is as follows:

BAC Activities	Schedule
1. Publication and Issuance of Bidding Documents	May 9, 2011
2. Pre-Bid Conference	May 13, 2011 @ 10:00am
3. Site Inspection	May 18, 2011 @ 10:00am
4. Submission of Eligibility Requirements and Bid Proposals	May 27, 2011 at 1:30am
5. Eligibility Check and Opening of Bids	May 27, 2011 at 2:00pm
6. Post Qualification and Evaluation of Bids	May 30 – June 3, 2011
7. Approval of Resolution and Award	June 6-10, 2011

^ **Pre-Bid Conference** will be schedule on **May 18, 2011, 10:00AM** at **Oscar Crispin Hall, 2/F PETROLAB Building, MGB Compound**, which shall be open only to all interested parties who have purchased the Bidding Documents.

A **site inspection** to be assisted by the Administrative Division staff will be scheduled on **May 18, 2011, 10:00AM**. Bidders are requested to assemble at the **G/F J.C. Fernandez Building, MGB Compound**. A certificate shall be issued to bidders who will join the site inspection upon payment of a nonrefundable fee in the amount of **Five Hundred Pesos (PhP500.00)**. The site inspection certificate will be part of the Bidder's Eligibility.

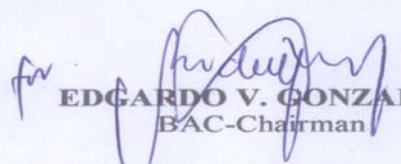
Bids must be delivered to the address below on or before **May 27, 2011, 1:30PM (MGB BAC time)**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18**.

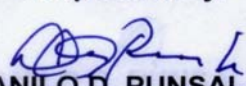
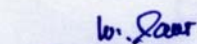
Bid opening shall be on **May 27, 2011, 2:00PM** at **BAC Secretariat Office**. Bids will be opened in the presence of the Bidders' representative who choose to attend at the address below. **Late bids shall not be accepted**.

The **MGB** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

Leopoldo T. Virtucio
Executive Officer, BAC Secretariat
Tel No. 928-8640, Fax No. 926-5859
Email Address: bacco@mgb.gov.ph
Website: www.mgb.gov.ph


EDGARDO V. GONZALES
BAC-Chairman

PURCHASE REQUEST					
MINES AND GEOSCIENCES BUREAU					
(Agency)					
DIVISION: Administrative Division			PR No.: _____	April 25, 2011	
Section: Office of the Chief			SAI No.: _____	Date	
Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
<i>Procurement of Security Services:</i>					
<i>Breakdown:</i>					
	personnel	Male security guards	9	258,852.00	2,329,668.00
	personnel	Lady security guards	2	258,852.00	517,704.00
NOTHING FOLLOWS					
<i>NOTE: (PADPAO rate should prevail)</i>					
TOTAL AMOUNT →					2,847,372.00
Purpose: For the security of MGB officials and employees including the structures and other properties found inside the MGB Compound/premises.					
Signature:	Requested by:		Approved by:		
Printed Name:	 DANILO D. PUNSALAN		 LEO L. JASARENO		
Designation:	Chief, Administrative Division		Acting Director		

CERTIFICATION	
This is to certify that the GOODS/SERVICES DESCRIBED/ LISTED in the purchase Request (PR) is in accordance with the MGF approved Annual Procurement Plan.	
Mode of Procurement: PUBLIC BIDDING	Date 4/25/11
 Chairman/BAC Secretariat	Date