

# FY 2018 ANNUAL PROCUREMENT PLAN

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity													Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)	
				Pre-Proc Conference	Ads/Post of IABE	Pre-bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract/ P.O. Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	Payment Schedule		MOOE	PS	CAPITAL OUTLAY		
	PS Items		PS Store	thru e-PR													1st and 3rd Qtr	GoP		2,493,058.79		
	ONE (1) LOT VARIOUS ICT SUPPLIES	LGSD	PUBLIC BIDDING	1st wk. May '18	2nd wk. Jun '17	1st wk. Jul '18	3rd wk. Jul '18	3rd wk. Jul '18	1st wk. Aug '18	2nd wk. Aug '18	4th wk. Aug'18	3rd wk. Sep '18	N/A	3rd wk. Nov '18	4th wk. Nov '18	1st wk. Dec '18	GoP	5,750,000.00			For Information System Strategic Plan (ISSP) implementation	
	Common Computer Supplies and Consumables	MTD, MEIPD, ADMIN, FMD, MRP, MGSD, PPIAD, FMD, LEGAL, METD, OD, MGBEA	PUBLIC BIDDING	1st wk. Dec '17	2nd wk. Dec '17	1st wk. Jan '18	3rd wk. Jan '18	3rd wk. Jan '18	1st wk. Feb '18	2nd wk. Feb '18	4th wk. Feb '18	3rd wk. Mar '18	N/A	3rd wk. May '18	4th wk. May '18	2nd wk. June '18	GoP	1,246,757.98			For Information System Strategic Plan (ISSP) implementation	
	ICT Subscription: ArcGIS ELA Renewal	LGSD	PUBLIC BIDDING	1st wk. May '18	2nd wk. Jun '17	1st wk. Jul '18	3rd wk. Jul '18	3rd wk. Jul '18	1st wk. Aug '18	2nd wk. Aug '18	4th wk. Aug'18	3rd wk. Sep '18	N/A	3rd wk. Nov '18	4th wk. Nov '18	1st wk. Dec '18	GoP	10,000,000.00				
	ICT Subscription: Cloud Computing Services	LGSD	PUBLIC BIDDING	1st wk. May '18	2nd wk. Jun '17	1st wk. Jul '18	3rd wk. Jul '18	3rd wk. Jul '18	1st wk. Aug '18	2nd wk. Aug '18	4th wk. Aug'18	3rd wk. Sep '18	N/A	3rd wk. Nov '18	4th wk. Nov '18	1st wk. Dec '18	GoP	2,000,000.00			For Information System Strategic Plan (ISSP) implementation	
	ICT Subscription: Kaspersky Internate Security and Fortigate License Renewal	LGSD	PUBLIC BIDDING	1st wk. May '18	2nd wk. Jun '17	1st wk. Jul '18	3rd wk. Jul '18	3rd wk. Jul '18	1st wk. Aug '18	2nd wk. Aug '18	4th wk. Aug'18	3rd wk. Sep '18	N/A	3rd wk. Nov '18	4th wk. Nov '18	1st wk. Dec '18	GoP	620,000.00				
	Other Categories: Laboratory Chemicals and Reagents	METD, MGSD, LGSD	PUBLIC BIDDING	1st wk. Dec '17	2nd wk. Dec '17	1st wk. Jan '18	3rd wk. Jan '18	3rd wk. Jan '18	1st wk. Feb '18	2nd wk. Feb '18	4th wk. Feb '18	3rd wk. Mar '18	N/A	3rd wk. May '18	4th wk. May '18	2nd wk. June '18	GoP	6,851,950.00			For regular office consumables not available at PS	
	CONTRACT OF SERVICE	ADMIN	PUBLIC BIDDING	1st wk. Dec '17	2nd wk. Dec '17	1st wk. Jan '18	3rd wk. Jan '18	3rd wk. Jan '18	1st wk. Feb '18	2nd wk. Feb '18	4th wk. Feb '18	4th wk. Mar '18	N/A	3rd wk. May '18	4th wk. May '18	3rd wk. June '18	GoP	22,581,392.00				
	JANITORIAL SERVICES	ADMIN	PUBLIC BIDDING	1st wk. Dec '17	2nd wk. Dec '17	1st wk. Jan '18	3rd wk. Jan '18	3rd wk. Jan '18	1st wk. Feb '18	2nd wk. Feb '18	4th wk. Feb '18	5th wk. Mar '18	N/A	3rd wk. May '18	4th wk. May '18	4th wk. June '18	GoP	4,885,453.00				
	SECURITY SERVICES	ADMIN	PUBLIC BIDDING	1st wk. Dec '17	2nd wk. Dec '17	1st wk. Jan '18	3rd wk. Jan '18	3rd wk. Jan '18	1st wk. Feb '18	2nd wk. Feb '18	4th wk. Feb '18	6th wk. Mar '18	N/A	3rd wk. May '18	4th wk. May '18	5th wk. June '18	GoP	5,674,671.00				
	One (1) Lot Repair & Maintenance: Infrastructure	METD, ADMIN, FMD, LGSD	PUBLIC BIDDING	1st wk. Feb '18	2nd wk. Feb '18	3rd wk. Mar '18	2nd wk. Apr '18	2nd wk. Apr '18	3rd wk. Apr '18	4th wk. Apr '18	2nd wk. May '18	4th wk. May '18	2nd wk. Jun '18	Based on Sched	Based on Sched	1st wk. Sep '18	GoP	3,245,000.00			Various infrastructure projects	
Repair and Maintenance: Watercraft	MGSD	PUBLIC BIDDING	1st wk. Feb '18	2nd wk. Feb '18	3rd wk. Mar '18	2nd wk. Apr '18	2nd wk. Apr '18	3rd wk. Apr '18	4th wk. Apr '18	2nd wk. May '18	4th wk. May '18	2nd wk. Jun '18	Based on Sched	Based on Sched	1st wk. Sep '18	GoP	4,709,000.00			For Offshore Exploration Activities		



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				Pre-Proc Conference	Ads/Post of IAB	Pre-bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract/ P.O. Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	Payment Schedule		MOOE	PS	CAPITAL OUTLAY	
Please refer to the 2018 APP - detailed version	Administration of Tests Requirement for Hiring and Promotion (CO and ROs)	ADMIN	PUBLIC BIDDING	1st wk. Feb '18	2nd wk. Feb '18	3rd wk. Mar '18	2nd wk. Apr '18	2nd wk. Apr '18	3rd wk. Apr '18	4th wk. Apr '18	2nd wk. May '18	4th wk. May '18	2nd wk. Jun '18	2nd wk. Aug '18	3rd wk. Aug '18	1st wk. Sep '18	GoP	600,000.00			
	ICT - Consultancy	PPIAD	PUBLIC BIDDING	N.A.	2nd wk. Mar '18	3rd wk. Mar '18	2nd wk. Apr '18	3rd wk. May '18	4th wk. May '18	1st wk. Jun '18	3rd wk. Jun '18	1st wk. July '18	3rd wk. Jul '18	Based on Sched	Based on Sched	1st wk. Sep '18	GoP	507,936.00			
	Consultancy Services	LGSD	PUBLIC BIDDING	N.A.	2nd wk. Mar '18	3rd wk. Mar '18	2nd wk. Apr '18	3rd wk. May '18	4th wk. May '18	1st wk. Jun '18	3rd wk. Jun '18	1st wk. July '18	3rd wk. Jul '18	Based on Sched	Based on Sched	1st wk. Sep '18		250,000.00			
	Consultancy Services	MSESDD	PUBLIC BIDDING	1st wk. Mar '18	2nd wk. Mar '18	3rd wk. Mar '18	2nd wk. Apr '18	3rd wk. May '18	4th wk. May '18	1st wk. Jun '18	3rd wk. Jun '18	1st wk. July '18	3rd wk. Jul '18	Based on Sched	Based on Sched	1st wk. Sep '18	GoP	1,600,000.00			
	Office Furniture and other Equipment	ADMIN, MRP, LEGAL, PPIAD, FMD, LGSD	PUBLIC BIDDING	1st wk. Feb '18	2nd wk. Feb '18	3rd wk. Mar '18	2nd wk. Apr '18	2nd wk. Apr '18	3rd wk. Apr '18	4th wk. Apr '18	2nd wk. May '18	4th wk. May '18	2nd wk. Jun '18	2nd wk. Aug '18	3rd wk. Aug '18	1st wk. Sep '18	GoP	2,536,688.00			
	Technical and Scientific Equipment : Brunton Compass, Water Quality Tester	LGSD	PUBLIC BIDDING	1st wk. May '18	2nd wk. Jun '17	1st wk. Jul '18	3rd wk. Jul '18	3rd wk. Jul '18	1st wk. Aug '18	2nd wk. Aug '18	4th wk. Aug '18	3rd wk. Sep '18	N/A	3rd wk. Nov '18	4th wk. Nov '18	1st wk. Dec '18	GoP	4,660,000.00			
	Motor vehicle Pick up	LGSD	PUBLIC BIDDING	N.A.	4th wk. Feb '16	1st wk. Mar '16	4th wk. Mar '16	4th wk. Mar '16	4th wk. Mar - 2nd wk. Apr '16	4th wk. Mar - 2nd wk. Apr '16	3rd wk. Apr '16	2nd wk. May '16	4th wk. May '16	2nd wk. Jun '16	3rd wk. Jun '16	3rd wk. Jul '16	GoP			4,290,000.00	
	Fixtures and Furnitures	LGSD	PUBLIC BIDDING	3rd wk. Feb '16	4th wk. Feb '16	1st wk. Mar '16	4th wk. Mar '16	4th wk. Mar '16	4th wk. Mar - 2nd wk. Apr '16	4th wk. Mar - 2nd wk. Apr '16	2nd wk. May '16	4th wk. May '16	2nd wk. Jun '16	2nd wk. Aug '16	3rd wk. Aug '16	3rd wk. Sep '16	GoP			1,000,000.00	
	Rockworks standard borehole modelling software	LGSD	PUBLIC BIDDING	1st wk. Feb '18	2nd wk. Feb '17	3rd wk. Feb '18	3rd wk. Mar '18	3rd wk. Mar '18	4th wk. Mar '18	4th wk. Mar '18	2nd wk. Apr '18	4th wk. Apr '18	N/A	2nd Wk. of Jun '18	3rd Wk. of Jun '18	1st wk. Aug '18	GoP			900,000.00	
	Datamine Geotechnical Software	LGSD	PUBLIC BIDDING	1st wk. Feb '18	2nd wk. Feb '17	3rd wk. Feb '18	3rd wk. Mar '18	3rd wk. Mar '18	4th wk. Mar '18	4th wk. Mar '18	2nd wk. Apr '18	4th wk. Apr '18	N/A	2nd Wk. of Jun '18	3rd Wk. of Jun '18	1st wk. Aug '18	GoP			1,500,000.00	
	Inductively Coupled Optical Emission Spectrometer	LGSD	PUBLIC BIDDING	1st wk. Feb '18	2nd wk. Feb '17	3rd wk. Feb '18	3rd wk. Mar '18	3rd wk. Mar '18	4th wk. Mar '18	4th wk. Mar '18	2nd wk. Apr '18	4th wk. Apr '18	N/A	2nd Wk. of Jun '18	3rd Wk. of Jun '18	1st wk. Aug '18	GoP			10,000,000.00	
	Atomic Absorption Spectrometer	LGSD	PUBLIC BIDDING	1st wk. Feb '18	2nd wk. Feb '17	3rd wk. Feb '18	3rd wk. Mar '18	3rd wk. Mar '18	4th wk. Mar '18	4th wk. Mar '18	2nd wk. Apr '18	4th wk. Apr '18	N/A	2nd Wk. of Jun '18	3rd Wk. of Jun '18	1st wk. Aug '18	GoP			7,000,000.00	For GDS - Geohazard Survey and Assessment
	CISCALPRO Resistivity Equipment	LGSD	PUBLIC BIDDING	1st wk. Feb '18	2nd wk. Feb '17	3rd wk. Feb '18	3rd wk. Mar '18	3rd wk. Mar '18	4th wk. Mar '18	4th wk. Mar '18	2nd wk. Apr '18	4th wk. Apr '18	N/A	2nd Wk. of Jun '18	3rd Wk. of Jun '18	1st wk. Aug '18	GoP			5,000,000.00	For GDS - Geohazards Survey and Assessment
	HORIBA Water Analysis Equipment	LGSD	PUBLIC BIDDING	1st wk. Feb '18	2nd wk. Feb '17	3rd wk. Feb '18	3rd wk. Mar '18	3rd wk. Mar '18	4th wk. Mar '18	4th wk. Mar '18	2nd wk. Apr '18	4th wk. Apr '18	N/A	2nd Wk. of Jun '18	3rd Wk. of Jun '18	1st wk. Aug '18	GoP			9,000,000.00	For GDS - Geohazards Survey and Assessment
	Handheld GPS	LGSD	PUBLIC BIDDING	1st wk. Feb '18	2nd wk. Feb '17	3rd wk. Feb '18	3rd wk. Mar '18	3rd wk. Mar '18	4th wk. Mar '18	4th wk. Mar '18	2nd wk. Apr '18	4th wk. Apr '18	N/A	2nd Wk. of Jun '18	3rd Wk. of Jun '18	1st wk. Aug '18	GoP			1,500,000.00	For GDS - Geohazards Survey and Assessment
	2.0 HP Generator	LGSD	PUBLIC BIDDING	1st wk. Feb '18	2nd wk. Feb '17	3rd wk. Feb '18	3rd wk. Mar '18	3rd wk. Mar '18	4th wk. Mar '18	4th wk. Mar '18	2nd wk. Apr '18	4th wk. Apr '18	N/A	2nd Wk. of Jun '18	3rd Wk. of Jun '18	1st wk. Aug '18	GoP			120,000.00	



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				Pre-Proc Conference	Ads/Post of IAB	Pre-bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract/ P.O. Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	Payment Schedule		MOOE	PS	CAPITAL OUTLAY	
	Pen Scriber with Magnet	LGSD	PUBLIC BIDDING	1st wk. Feb '18	2nd wk. Feb '17	3rd wk. Feb '18	3rd wk. Mar '18	3rd wk. Mar '18	4th wk. Mar '18	4th wk. Mar '18	2nd wk. Apr '18	4th wk. Apr '18	N/A	2nd Wk. of Jun '18	3rd Wk. of Jun '18	1st wk. Aug '18	GoP			10,000.00	
	Motor vehicle Pick up	LGSD	PUBLIC BIDDING	1st wk. Feb '18	2nd wk. Feb '17	3rd wk. Feb '18	3rd wk. Mar '18	3rd wk. Mar '18	4th wk. Mar '18	4th wk. Mar '18	2nd wk. Apr '18	4th wk. Apr '18	N/A	2nd Wk. of Jun '18	3rd Wk. of Jun '18	1st wk. Aug '18	GoP			4,800,000.00	For GDS - Geohazard Survey and Assessment
	Music and Dance	ADMIN	NEGOTIATED PROCUREMENT	To be procured as the need arises												1st - 4th Qtr.	GoP	30,000.00			
	Workshop for Senior Citizens and PWDs	ADMIN	NEGOTIATED PROCUREMENT	To be procured as the need arises												3rd Qtr	GoP	40,000.00			
	Other Professional Services	MGSD	NEGOTIATED PROCUREMENT	To be procured as the need arises												1st - 4th Qtr.	GoP	960,000.00			
	Professional Services	MSESDD	NEGOTIATED PROCUREMENT	To be procured as the need arises												3rd - 4th Qtr.	GoP	56,000.00			
	Trainings and Seminars - Accomodation Expenses	MGBEA, MTMD, MEIPD, ADMIN, PPIAD, LEGAL, MGSD, MSESDD, LGSD	NEGOTIATED PROCUREMENT	To be procured as the need arises												2nd - 4th Qtr	GoP	23,564,767.00			
	Office Equipment and Accessories: Various Fax and Photocopier Peripherals	FMD, MGSD, OD, ADMIN, MEIPD, MTMD, MTD, MSESDD, LEGAL, MRP, MGBEA	DIRECT CONTRACTING	To be procured as the need arises										1st Qtr.		3rd Qtr	GoP	952,768.36			For regular office consumables not available at PS
	Internet Subscription: PLDT I-Gate & DSL	LGSD	DIRECT CONTRACTING	To renew the services of the existing provider in accordance with GPPB Resolution No. 019-2006 dated December 6, 2006										1st - 4th Qtr.		1st - 4th Qtr.	GoP	2,100,000.00			For GDS - Geohazards Survey and Assessment
	SUBSCRIPTION, Updating Lex Libris: CD Asia	LEGAL	DIRECT CONTRACTING	To renew the services of the existing provider in accordance with GPPB Resolution No. 019-2006 dated December 6, 2006										1st - 4th Qtr.		1st - 4th Qtr.		60,000.00			
	SUBSCRIPTION, Online Renewal, E-SCRA (for CO & Ros)	LEGAL	DIRECT CONTRACTING	To renew the services of the existing provider in accordance with GPPB Resolution No. 019-2006 dated December 6, 2006										1st - 4th Qtr.		1st - 4th Qtr.	GoP	102,000.00			
	Electricity Expenses	MGSD	DIRECT CONTRACTING	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	1,000,000.00			
	Fuel, Oil and Lubricants	MGSD	DIRECT CONTRACTING	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	1,600,000.00			
	Analysis of REE Samples/Materials	LGSD	DIRECT CONTRACTING	To be procured as the need arises										3rd Qtr.		4th Qtr	GoP	40,000.00			
	VARIOUS OFFICE SUPPLIES	LGSD	SHOPPING	To be procured as the need arises										3rd Qtr.		4th Qtr	GoP	1,176,490.00			For regular office consumables not available at PS




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Please refer to the 2018 APP - detailed version	Common Office Supplies	MTD, MEIPD, ADMIN, FMD, MRP, MGSD, PPIAD, FMD, LEGAL, METD, OD	SHOPPING	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	663,900.38			For regular office consumables not available at PS
	Common Office Equipment	MTMD, MTD, FMD, MGSD, ADMIN,	SHOPPING	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	55,588.44			
	Electrical and Mechanical Supplies	MGSD, MET	SHOPPING	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	110,099.60			
	Computer / Electronic Equipment and Accessories	MEIPD, ADMIN, FMD, LEGAL, MGBEA, MSESDD, MGSD, PPIAD, MRP, MTD, MTMD, MET	SHOPPING	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	1,154,260.12			
	RPS Explorer Supplies and Equipment	MGSD	SHOPPING	To be procured as the need arises										3rd Qtr.		4th Qtr.	GoP	642,820.00			
	Repair and Maintenance; ICT Equipment	MGSD	SMALL VALUE PROCUREMENT	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	100,000.00			Software for mineral resource assessment
	Computer/Electronic Equipment, Accessories: Repair & Maintenance	MGEA, MTD, MTMD, MEIPD, ADMIN, PPIAD, MGSD, MRP, OD, LGSD	SMALL VALUE PROCUREMENT / DIRECT CONTRACTING	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	3,639,000.00			
	Repair and Maintenance/Replacement of Office Equipment	LGSD	SMALL VALUE PROCUREMENT / DIRECT CONTRACTING	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	50,000.00			
	Repair and Maintenance: Furnitures & Fixtures	LGSD	SMALL VALUE PROCUREMENT / DIRECT CONTRACTING	To be procured as the need arises										3rd Qtr.		4th Qtr.	GoP	50,000.00			
	Professional Services: Contractual Service/Labor and Wages	LGSD	SDO / DIRECT CONTRACTING	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	3,915,450.00			
	Other Professional Services	LGSD	SDO / DIRECT CONTRACTING	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	2,620,000.00			
	Other General Services	MGSD	SDO / DIRECT CONTRACTING	2nd Qtr.										1st - 4th Qtr.		1st - 4th Qtr.	GoP	5,833,000.00			
	Other Professional Services	MGSD	SDO / DIRECT CONTRACTING	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	1,900,000.00			
	Repair/Replacement of Scientific Equipment	MGSD	SDO / DIRECT CONTRACTING	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	200,000.00			

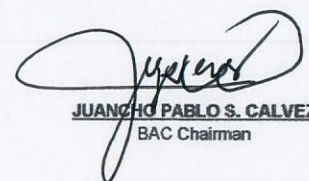


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	Other Supplies/ Printing/ Emergency Purchase / Vaccines	MGBEA, MEIPD, MSESD, MGSD, OD, ADMIN, MTD, LEGAL, MRP, LGSD	SDO / DIRECT CONTRACTING / NEGOTIATED PROCUREMENT	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	11,948,747.59					
	SDO AND OTHER PROVISIONAL COSTS															GoP							
	Other Cost for Field and Emergency Purchase (SDO)	METD, MTD, LGSD, MEIPD, OD	SDO	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	1,662,275.00					
	Representation Expenses	MGSD	SDO	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	150,000.00					
	SUBSCRIPTION, Newspaper	ADMIN	SDO	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	163,857.00					
	Representation	ADMIN, PPIAD, MGSD, MSESD, OD, LGSD	SDO, OTHERS	To be procured as the need arises										1st - 4th Qtr.		1st - 4th Qtr.	GoP	2,246,400.00					
	TOTAL																	146,506,261.47	2,493,058.79	45,120,000.00			
																GRAND TOTAL, PHP			194,119,320.26				

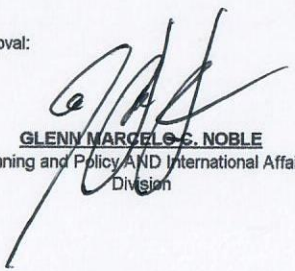
Prepared by:

  
**ROBERTO D. CASEROS**  
 Head, BAC Secretariat


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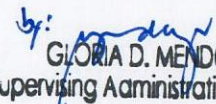
  
**JUANCHO PABLO S. CALVEZ**  
 BAC Chairman

Recommended for approval:

  
**GLENN MARCELLE C. NOBLE**  
 Planning and Policy AND International Affairs Division

Certified Appropriate Funds Available:

  
**ELOISA L. LEGASPI**  
 Accountant / Local Budget Officer

by:   
**GLORIA D. MENDOZA**  
 Supervising Administrative Officer

Approved:

  
**ATTY. WILFREDO G. MONCANO**  
 Head of Office/Agency