QUALIFYING AND RANKING INDICATORS OF THE MINES AND GEOSCIENCES BUREAU CENTRAL OFFICE FOR FY 2020 PERFORMANCE-BASED BONUS

A. CENTRAL OFFICE

- I. Qualifying Indicators for Office of the Director and all Central Office Divisions (60%)
 - 1. Budget Utilization Rate (BUR 1) Obligation Rate: Ratio of Amount Obligated Budget versus Allotment

| Percentage | Point System | Means of Verification (MOV) |
|------------|-----------------|---|
| 100% | 11 | Report(hard or e-copy) of utilization rate by the |
| 99% | 10 | Finance Management Division |
| 98% | 9 | |
| 97% | 8 | |
| 96% | 7 | |
| 95% | 6 | |
| 94% | 5 | |
| 93% | 4 | |
| 92% | 3 | |
| 91% | 2 | |
| 90% | 1 | |

2. Budget Utilization Rate (BUR 2) – Disbursement Rate: Ratio of Amount Disbursed Budget versus Obligated Amount

| Percentage | Point System | Means of Verification (MOV) |
|------------|-----------------|--|
| 100% | 11 | Report (hard or e-copy) of utilization rate by the |
| 99% | 10 | Finance Management Division |
| 98% | 9 | |
| 97% | 8 | |
| 96% | 7 | |
| 95% | 6 | |
| 94% | 5 | |
| 93% | 4 | |
| 92% | 3 | |
| 91% | 2 | |
| 90% | 1 | |

3. PPMP Submitted to PPIAD on the Prescribed Deadline

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|------------------------|------------|-----------------|-----------------------------|
| 6 days or more before | 101% | 12 | Submitted PPMP |
| deadline | | | (hard or e-copy) to |
| 5 days before deadline | 100% | 11 | PPIAD; |
| 4 days before deadline | 99% | 10 | • Filled-up DATS |
| 3 days before deadline | 98% | 9 | |

| 2 days before deadline | 97% | 8 | Reckoning date for |
|------------------------|-----|---|--------------------|
| 1 day before deadline | 96% | 7 | the ranking is the |
| on deadline | 95% | 6 | date of receipt of |
| 1 day after deadline | 94% | 5 | |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after | 90% | 1 | |
| deadline | | | |

4. WFP Submitted to PPIAD within the Prescribed Deadline

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|--------------------------------|------------|-----------------|--|
| 6 days or more before deadline | 101% | 12 | Submitted WFP (hard or e-copy) to PPIAD; |
| 5 days before deadline | 100% | 11 | • Filled-up DATS |
| 4 days before deadline | 99% | 10 | • Email transmission to |
| 3 days before deadline | 98% | 9 | PPIAD; • Reckoning date for |
| 2 days before deadline | 97% | 8 | the ranking is the date of receipt of |
| 1 day before deadline | 96% | 7 | |
| on deadline | 95% | 6 | PPIAD |
| 1 day after deadline | 94% | 5 |] |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 |] |
| 5 days or more after deadline | 90% | 1 | |

5. OPCR/DPCR Submitted to PPIAD within the Prescribed Deadline

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|--------------------------------|------------|-----------------|---|
| 6 days or more before deadline | 101% | 12 | Submitted DPCR (hard or e-copy) to |
| 5 days before deadline | 100% | 11 | PPIAD; |
| 4 days before deadline | 99% | 10 | Filled-up DATS Email transmission to |
| 3 days before deadline | 98% | 9 | PPIAD: |
| 2 days before deadline | 97% | 8 | Reckoning date for the ranking is the date of receipt of PPIAD |
| 1 day before deadline | 96% | 7 | |
| on deadline | 95% | 6 | |
| 1 day after deadline | 94% | 5 | TIND |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

6. Percentage of IPCR Submitted within the Deadline

| Percentage | Point System | Means of Verification (MOV) | | | | | |
|------------|-----------------|--|--|--|--|--|--|
| 100% | 11 | Submitted IPCR (hard or e-copy) to the | | | | | |
| 99% | 10 | Administrative Division; • Filled-up DATS • Ranking is the percentage of submission of the Divisions on the deadline | | | | | |
| 98% | 9 | | | | | | |
| 97% | 8 | | | | | | |
| 96% | 7 | | | | | | |
| 95% | 6 | | | | | | |
| 94% | 5 | | | | | | |
| 93% | 4 | | | | | | |
| 92% | 3 | | | | | | |
| 91% | 2 | | | | | | |
| 90% | 1 | | | | | | |

7. Monthly Accomplishment Reports submitted to the PPIAD on the 28th day of the current month

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|--------------------------------|------------|-----------------|--|
| 6 days or more before deadline | 101% | 12 | Signed digital copy of the accomplishment |
| 5 days before deadline | 100% | 11 | report |
| 4 days before deadline | 99% | 10 | Reckoning date for |
| 3 days before deadline | 98% | 9 | ranking is the date of receipt by PPIAD thru |
| 2 days before deadline | 97% | 8 | email/PAPSis/SDMS |
| 1 day before deadline | 96% | 7 | |
| on deadline | 95% | 6 | |
| 1 day after deadline | 94% | 5 | |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

II. Divisional Ranking Indicators (20%)

PLANNING, POLICY AND INTERNATIONAL AFFAIRS DIVISION

SUMMARY OF WEIGHTS PER RANKING INDICATOR

| Section | Enrolled Indicator | Weight |
|-----------------|--|--------|
| PMS | Consolidated Monthly Accomplishment Report submitted to DENR on the 5 th day of the following month | 25% |
| PMS, PSPDS, ISG | Validation of all Annual Regional Office Accomplishments with Reports Submitted to OD by end of December | 25% |
| ISG | Information Systems Automation Developed/Enhanced and/or Implemented | 25% |
| PSPDS | Annual Review and Enhancement of Description of Performance Indicators and PAPs by end of October | 25% |
| | TOTAL | 100% |

PMS – Program Monitoring Section

PSPDS – Policy Studies and Project Development Section

ISG – Information Services Group

1. Consolidated Monthly Accomplishment Report submitted to DENR on the $5^{\rm th}$ day of the following month

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|--------------------------------|------------|-----------------|------------------------------------|
| 6 days or more before deadline | 101% | 12 | Submitted Monthly |
| 5 days before deadline | 100% | 11 | Accomplishment |
| 4 days before deadline | 99% | 10 | Report (hard copy or |
| 3 days before deadline | 98% | 9 | e-copy) to DENR |
| 2 days before deadline | 97% | 8 | Filled-up DATS |
| 1 day before deadline | 96% | 7 | Reckoning date for |
| On deadline | 95% | 6 | ranking is the date of |
| 1 day after deadline | 94% | 5 | receipt of report by |
| 2 days after deadline | 93% | 4 | the OD |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

2. Validation of all Annual Regional Office Accomplishments with Reports Submitted to OD by end of December

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|--------------------------------|------------|-----------------|---|
| 6 days or more before deadline | 101% | 12 | Submitted Validation |
| 5 days before deadline | 100% | 11 | Report to OD for |
| 4 days before deadline | 99% | 10 | approval |
| 3 days before deadline | 98% | 9 | Proof of release of the |
| 2 days before deadline | 97% | 8 | Validation Report to |
| 1 day before deadline | 96% | 7 | ROs |
| On deadline | 95% | 6 | |
| 1 day after deadline | 94% | 5 | |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

3. Information Systems Automation Developed/Enhanced and/or Implemented

| Rate of Accomplishment | Percentage | Point | Means of Verification (MOV) |
|------------------------|------------|--------|-----------------------------|
| | | System | |
| More than 2 systems | 101% | 12 | Copy of Systems Owner |
| implemented | | | Acceptance |
| 2 systems implemented | 100% | 6 | Systems |
| 1 system implemented | 99% | 5 | Development/Enhancement |
| 2 systems | 98% | 4 | Progress Report |
| developed/enhanced | | | |
| 1 system | 97% | 3 | |
| developed/enhanced | | | |

4. Annual Review and Enhancement of Description of Performance Indicators and PAPs by end of October

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|--------------------------------|------------|-----------------|-----------------------------|
| 6 days or more before deadline | 101% | 12 | Updated Description |
| 5 days before deadline | 100% | 11 | of Performance |
| 4 days before deadline | 99% | 10 | Indicators and PAPs |
| 3 days before deadline | 98% | 9 | submitted to OD for |
| 2 days before deadline | 97% | 8 | approval |
| 1 day before deadline | 96% | 7 | Presented template |
| On deadline | 95% | 6 | during the |
| 1 day after deadline | 94% | 5 | Programming |
| 2 days after deadline | 93% | 4 | Workshop |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

MINERAL ECONOMICS INFORMATION AND PUBLICATION DIVISION

SUMMARY OF WEIGHTS PER RANKING INDICATOR

| Section | Ranking Indicator | Weight |
|----------------------------|-----------------------------|--------|
| Mineral Statistics Section | Quarterly Metallic Mineral | 35% |
| | Production Review posted in | |
| | the MGB website 60 days | |
| | after the quarter | |
| Mineral Economics Section | Quarterly Mining Industry | 35% |
| | Statistics Report | |
| | consolidated, analyzed, and | |
| | posted in the MGB website | |
| | 90 days after the quarter | |
| IEC Section | Feature Articles | 25% |
| | prepared,edited, vetted, | |
| | and posted in MGB website | |
| | 10 days after every | |
| | reference month | |
| | TOTAL | 100% |

1. Quarterly Metallic Mineral Production Review posted in the MGB website 60 days after the quarter

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|--------------------------------|------------|-----------------|-------------------------------|
| 6 days or more before deadline | 101% | 12 | Posted in the |
| 5 days before deadline | 100% | 11 | website Quarterly |
| 4 days before deadline | 99% | 10 | Metallic Production Review as |
| 3 days before deadline | 98% | 9 | approved by the |
| 2 days before deadline | 97% | 8 | Director; |
| 1 day before deadline | 96% | 7 | • Filled-up DATS; |
| On deadline | 95% | 6 | • Tilled-up DATS, |
| 1 day after deadline | 94% | 5 | Reckoning date for |
| 2 days after deadline | 93% | 4 | ranking is the date |
| 3 days after deadline | 92% | 3 | of receipt by the OD. |
| 4 days after deadline | 91% | 2 |) D. |
| 5 days or more after deadline | 90% | 1 | |

2. Quarterly Mining Industry Statistics Report consolidated, analyzed and posted in the MGB website 90 days after the quarter

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|--------------------------------|------------|-----------------|---|
| 6 days or more before deadline | 101% | 12 | Posted in the |
| 5 days before deadline | 100% | 11 | website the Mining Industry Statistics as |
| 4 days before deadline | 99% | 10 | approved by the |
| 3 days before deadline | 98% | 9 | Director |
| 2 days before deadline | 97% | 8 | |

| 1 day before deadline | 96% | 7 | Filled-up DATS; |
|-------------------------------|-----|---|-----------------------------------|
| On deadline | 95% | 6 | Reckoning date for |
| 1 day after deadline | 94% | 5 | ranking is the date |
| 2 days after deadline | 93% | 4 | of receipt by the |
| 3 days after deadline | 92% | 3 | OD. |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

3. Feature Articles prepared, edited, vetted and posted in MGB website 10 days after every reference month.

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|--------------------------------|------------|-----------------|--|
| 6 days or more before deadline | 101% | 12 | Posted in the |
| 5 days before deadline | 100% | 11 | website one feature article |
| 4 days before deadline | 99% | 10 | each month as |
| 3 days before deadline | 98% | 9 | approved by the |
| 2 days before deadline | 97% | 8 | Director |
| 1 day before deadline | 96% | 7 | • Fillod up DATS: |
| On deadline | 95% | 6 | • Filled-up DATS; |
| 1 day after deadline | 94% | 5 | Reckoning date for ranking is the date |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | of receipt by the OD. |
| 4 days after deadline | 91% | 2 | J 55. |
| 5 days or more after deadline | 90% | 1 | |

LEGAL SERVICES DIVISION

SUMMARY OF WEIGHTS PER RANKING INDICATOR

| Sections | Enrolled Indicators | Weight |
|--------------------------------------|---|--------|
| | Contracts reviewed within fifteen (15) working days from receipt of Documents | 25% |
| Legal Review and Research Section | Policy formulated with initial draft submitted to the PTWG thru the PTWG Secretariat for deliberation 15 days from receipt of instruction | 25% |
| | Consolidated Regional Panel of Arbitrators Quarterly Accomplishment Report to be submitted within 15 working days after the end of every quarter to the Office of the Director (OD) | 25% |
| Investigation Section | Confiscation Appeals decided/resolved within fifteen (15) working days from the date the case is submitted for decision/resolution with copy of the Draft Decision submitted to the Office of the Director (OD) | 25% |
| | TOTAL | 100% |

1. Contracts reviewed within fifteen (15) working days from receipt of documents

| Submission | Percentage | Point System | Means of Verification |
|----------------------------|------------|--------------|---------------------------------|
| 6 days or more before | 101% | 12 | Copy of the |
| deadline | | | Reviewed Contract |
| 5 days before the deadline | 100% | 11 | • Filled-up |
| 4 days before the deadline | 99% | 10 | DATS/transmittal |
| 3 days before the deadline | 98% | 9 | thru email |
| 2 days before the deadline | 97% | 8 | Reckoning date for |
| 1 day before the deadline | 96% | 7 | ranking |
| On deadline | 95% | 6 | is the date |
| 1 day after the deadline | 94% | 5 | of receipt of the |
| 2 days after the deadline | 93% | 4 | reviewed |
| 3 days after the deadline | 92% | 3 | Document by the |
| 4 days after the deadline | 91% | 2 | Admin/BAC/ |
| 5 days or more after the | 90% | 1 | Concerned Division |
| deadline | | | |

2. Policy formulated with initial draft submitted to the Policy Technical Working Group (PTWG) thru the PTWG Secretariat for deliberation 15 days from receipt of instruction

| Submission | Percentage | Point System | Means of Verification |
|----------------------------|------------|--------------|---|
| 6 days or more before | 101% | 12 | Copy of the |
| deadline | | | Minutes of Meeting |
| 5 days before the deadline | 100% | 11 | with instruction |
| 4 days before the deadline | 99% | 10 | Copy of the Initial |
| 3 days before the deadline | 98% | 9 | Draft of the |
| 2 days before the deadline | 97% | 8 | Formulated Policy |
| 1 day before the deadline | 96% | 7 | |

| On deadline | 95% | 6 | Filled-up DATS/ |
|-----------------------------------|-----|---|---|
| 1 day after the deadline | 94% | 5 | transmittal thru |
| 2 days after the deadline | 93% | 4 | email to the PTWG |
| 3 days after the deadline | 92% | 3 | Secretariat |
| 4 days after the deadline | 91% | 2 | Reckoning date for |
| 5 days or more after the deadline | 90% | 1 | ranking is the date of receipt of the Draft Policy by the PTWG Secretariat |

 Consolidated Regional Panel of Arbitrators Quarterly Accomplishment Report to be submitted within 15 working days after the end of every quarter to the Office of the Director (OD)

| Submission | Percentage | Point System | Means of Verification |
|----------------------------|------------|--------------|--|
| 6 days or more before | 101% | 12 | Copy of the |
| deadline | | | Quarterly |
| 5 days before the deadline | 100% | 11 | Accomplishment |
| 4 days before the deadline | 99% | 10 | Report |
| 3 days before the deadline | 98% | 9 | Filled-up DATS/ |
| 2 days before the deadline | 97% | 8 | transmittal thru |
| 1 day before the deadline | 96% | 7 | email |
| On deadline | 95% | 6 | Reckoning date for |
| 1 day after the deadline | 94% | 5 | ranking is the date of receipt of the Consolidated |
| 2 days after the deadline | 93% | 4 | |
| 3 days after the deadline | 92% | 3 | |
| 4 days after the deadline | 91% | 2 | |
| 5 days or more after the | 90% | 1 | Quarterly |
| deadline | | | Accomplishment Reports by the OD |
| | | | |

4. Confiscation Appeals decided/resolved within fifteen (15) working days from the date the case is submitted for decision/resolution with copy of the draft decision submitted to the Office of the Director (OD)

| Submission | Percentage | Point System | Means of Verification |
|----------------------------|------------|--------------|--|
| 6 days or more or more | 101% | 12 | Copy of Order that |
| before deadline | | | the case is |
| 5 days before the deadline | 100% | 11 | submitted for |
| 4 days before the deadline | 99% | 10 | Decision/Resolution |
| 3 days before the deadline | 98% | 9 | Copy of Draft |
| 2 days before the deadline | 97% | 8 | Decision/Resolution |
| 1 day before the deadline | 96% | 7 | Filled-up DATS/ |
| On deadline | 95% | 6 | transmittal thru |
| 1 day after the deadline | 94% | 5 | email |
| 2 days after the deadline | 93% | 4 | Reckoning date for |
| 3 days after the deadline | 92% | 3 | ranking |
| 4 days after the deadline | 91% | 2 | is the date of |
| 5 days or more after the | 90% | 1 | receipt of the Draft |
| deadline | | | Decision/Resolution |
| | | | by the OD |
| | | | |
| | | | |

METALLURGICAL TECHNOLOGY DIVISION

SUMMARY OF WEIGHTS PER INDICATOR

| Sections | Enrolled Indicators | Weight |
|---------------------------------|---|--------|
| Mineral Processing R & D | Percentage (%) of Metallurgical Tests Conducted on All Research and Development Studies per Quarter | 25% |
| | Percentage (%) of samples acted upon by EO quarter from the samples submitted for metallurgical tests by the 15th day before EO Quarter | 10% |
| Mineral Processing Services | Percentage (%) of samples acted upon by EO quarter from the samples submitted for fire assay by the 15th day before EO Quarter | 10% |
| | Conduct of MPP Audit and Submission of Report 15 days after fieldwork/virtual audit | 5% |
| Chemical Laboratory Services | Percentage (%) of samples acted upon by EO quarter from the samples submitted for chemical analysis by the 15th day before EO Quarter | 25% |
| Mechanical –Electrical Services | Conduct of Scheduled Periodic Preventive Maintenance of Major METD Laboratory Equipment with quarterly consolidated reports submitted every 15th day of the last month of the quarter | 25% |
| | TOTAL | 100% |

1. Percentage (%) of Metallurgical Tests Conducted on All Research and Development Studies per Quarter

| Submission Date | Percentage | Point system | Means of Verification |
|------------------------|------------|--------------|------------------------------|
| 6 days or more before | 101 and | 12 | Copy of Accomplishment |
| deadline | above | | Report received by the PPIAD |
| 5 days before deadline | 100 | 11 | Filled-up DATS |
| 4 days before deadline | 99 | 10 | |
| 3 days before deadline | 98 | 9 | |
| 2 days before deadline | 97 | 8 | |
| 1 days before deadline | 96 | 7 | |
| On deadline | 95 | 6 | |
| 1 day after deadline | 94 | 5 | |
| 2 days after deadline | 93 | 4 | |
| 3 days after deadline | 92 | 3 | |
| 4 days after deadline | 91 | 2 | |
| 5 days or more after | 90 | 1 | |
| deadline | | | |

2. Percentage (%) of samples acted upon by EO quarter from the samples submitted for metallurgical tests by the 15th day before EO Quarter

| Submission Date | Percentage | Point system | Means of Verification |
|------------------------|------------|--------------|------------------------------|
| 6 days or more before | 101 | 12 | Photocopies of logbook pages |
| deadline | | | reflecting submission of |
| 5 days before deadline | 100 | 11 | samples for the quarter |
| 4 days before deadline | 99 | 10 | Photocopies of Sample |
| 3 days before deadline | 98 | 9 | Trackers for the quarter |
| 2 days before deadline | 97 | 8 | 12 points shall may be |
| 1 days before deadline | 96 | 7 | attained 100% of the |
| On deadline | 95 | 6 | submitted samples were acted |
| 1 day after deadline | 94 | 5 | upon 6 days before deadline |
| 2 days after deadline | 93 | 4 | |
| 3 days after deadline | 92 | 3 | |
| 4 days after deadline | 91 | 2 | |
| 5 days or more after | 90 | 1 | |
| deadline | | | |

3. Percentage (%) of samples acted upon by EO quarter from the samples submitted for fire assay by the 15th day before EO Quarter

| Submission Date | Percentage | Point system | Means of Verification |
|------------------------|------------|--------------|--|
| 6 days or more before | 101 | 12 | Photocopies of logbook pages |
| deadline | | | reflecting submission of |
| 5 days before deadline | 100 | 11 | samples for the quarter |
| 4 days before deadline | 99 | 10 | Photocopies of Sample |
| 3 days before deadline | 98 | 9 | Trackers for the quarter |
| 2 days before deadline | 97 | 8 | 12 points shall may be |
| 1 days before deadline | 96 | 7 | attained if 100% of the |
| On deadline | 95 | 6 | submitted samples were acted |
| 1 day after deadline | 94 | 5 | upon 6 days before deadline |
| 2 days after deadline | 93 | 4 | |
| 3 days after deadline | 92 | 3 | |
| 4 days after deadline | 91 | 2 | |
| 5 days or more after | 90 | 1 | |
| deadline | | | |

4. Percentage (%) of samples acted upon by EO quarter from the samples submitted for chemical analysis by the 15th day before EO Quarter

| Submission Date | Percentage | Point system | Means of Verification |
|------------------------|------------|--------------|------------------------------|
| 6 days or more before | 101 | 12 | Photocopies of logbook pages |
| deadline | | | reflecting submission of |
| 5 days before deadline | 100 | 11 | samples for the quarter |
| 4 days before deadline | 99 | 10 | Photocopies of Job Order |
| 3 days before deadline | 98 | 9 | Route Slip for the quarter |
| 2 days before deadline | 97 | 8 | 12 points shall may be |
| 1 days before deadline | 96 | 7 | attained if 100% of the |
| On deadline | 95 | 6 | submitted samples were acted |
| 1 day after deadline | 94 | 5 | upon 6 days before deadline |
| 2 days after deadline | 93 | 4 | |
| 3 days after deadline | 92 | 3 | |
| 4 days after deadline | 91 | 2 | |
| 5 days or more after | 90 | 1 | |
| deadline | | | |

5. Conduct of MPP Audit and Submission of Report 15 days after fieldwork/virtual audit

| Submission Date | Percentage | Point system | Means of Verification |
|------------------------|------------|--------------|---|
| 6 days or more before | 101 | 12 | • CTC |
| deadline | | | Receipt of Report by OD |
| 5 days before deadline | 100 | 11 | Minutes/highlights of Virtual |
| 4 days before deadline | 99 | 10 | Audit |
| 3 days before deadline | 98 | 9 | |
| 2 days before deadline | 97 | 8 | |
| 1 days before deadline | 96 | 7 | |
| On deadline | 95 | 6 | |
| 1 day after deadline | 94 | 5 | |
| 2 days after deadline | 93 | 4 | |
| 3 days after deadline | 92 | 3 | |
| 4 days after deadline | 91 | 2 | |
| 5 days or more after | 90 | 1 | |
| deadline | | | |

6. Conduct of Scheduled Periodic Preventive Maintenance of Major METD Laboratory Equipment with quarterly consolidated reports submitted every 15th day of the last month of the quarter

| Submission Date | Percentage | Point system | Means of Verification |
|--------------------------------|------------|--------------|---|
| 6 days or more before deadline | 101 | 12 | Schedule of periodic preventive maintenance |
| 5 days before deadline | 100 | 11 | Consolidated Quarterly |
| 4 days before deadline | 99 | 10 | Maintenance Report |
| 3 days before deadline | 98 | 9 | Individual Equipment |
| 2 days before deadline | 97 | 8 | Maintenance report |
| 1 days before deadline | 96 | 7 | Date of receipt by PPIAD |
| On deadline | 95 | 6 | |
| 1 day after deadline | 94 | 5 | |
| 2 days after deadline | 93 | 4 | |
| 3 days after deadline | 92 | 3 | |
| 4 days after deadline | 91 | 2 | |
| 5 days or more after | 90 | 1 | |
| deadline | | | |

LANDS GEOLOGICAL SURVEY DIVISION

SUMMARY OF WEIGHTS PER RANKING INDICATOR

| Section | Enrolled Indicator | Weight |
|--|---|--------|
| Hydrogeology and Environmental Geology Section (HEGS) | Groundwater Resource and Vulnerability Assessment with Final Report and Groundwater Availability Maps | 18% |
| Geological Laboratory Services Section (GLSS) | Provision of Geological Laboratory Services (requests acted upon EO quarter vs received requests) | 18% |
| Lands Geological Information Management Section (LGIMS) | Provision of Lands Geological Information (requests acted upon EO quarter vs received requests) | 10% |
| Geohazard and Engineering Geology Section (GhEGS) | Final Activity Report on the Conduct of IEC Campaign on Geohazards and VRA Maps | 18% |
| General Geology Section (GGS) | Geological Quadrangle Technical Report and Lithologic Distribution Map | 18% |
| Economic Geology Section (EGS) | Mineral Resource Validation Initial Field Report | 18% |
| | TOTAL | 100% |

HEGS: Groundwater Resource and Vulnerability Assessment with Final Report and Groundwater Availability Maps Endorsed to the OD for Release to Records Section (Deadline = 50 working days after the fieldwork)

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|-----------------------------------|------------|-----------------|---|
| 6 days or more before the | 101% | 12 | Final Report and Maps |
| deadline | | | endorsed to the OD for |
| 5 days before the deadline | 100% | 11 | release by Records |
| 4 days before the deadline | 99% | 10 | Section to the target LGU |
| 3 days before the deadline | 98% | 9 | via courier services |
| 2 days before the deadline | 97% | 8 | Filled-up DATS attached |
| 1 day before the deadline | 96% | 7 | to receiving copy of |
| on deadline | 95% | 6 | Report and Maps |
| 1 day after the deadline | 94% | 5 | furnished to the OD |
| 2 days after the deadline | 93% | 4 | Reckoning date for |
| 3 days after the deadline | 92% | 3 | ranking is the date of receipt of the Final |
| 4 days after the deadline | 91% | 2 | |
| 5 days or more after the deadline | 90% | 1 | Report and Maps by the OD |

2. GLSS: Percentage (%) of samples acted upon by EO quarter from the samples submitted for geological laboratory analysis by the 15th day before EO quarter

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|-----------------------------------|------------|-----------------|-----------------------------|
| 6 days or more before the | 101% | 12 | Quarterly Monitoring Sheet |
| deadline | | | received by the OD, |
| 5 days before the deadline | 100% | 11 | including a job request |
| 4 days before the deadline | 99% | 10 | summary based on the job |
| 3 days before the deadline | 98% | 9 | request database and |
| 2 days before the deadline | 97% | 8 | actual logbook entries |
| 1 day before the deadline | 96% | 7 | |
| on deadline | 95% | 6 | 101% may be attained if all |
| 1 day after the deadline | 94% | 5 | the samples were acted |
| 2 days after the deadline | 93% | 4 | upon 6 days before the |
| 3 days after the deadline | 92% | 3 | deadline |
| 4 days after the deadline | 91% | 2 | |
| 5 days or more after the deadline | 90% | 1 | |

3. LGIMS: Percentage (%) of requests acted upon by EO quarter from the requests received for the provision of lands geological information (maps, reports, data) by the 15th day before EO quarter

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|-----------------------------------|------------|-----------------|-------------------------------|
| 6 days or more before the | 101% | 12 | Quarterly Monitoring Sheet |
| deadline | | | received by the OD, |
| 5 days before the deadline | 100% | 11 | including a client request |
| 4 days before the deadline | 99% | 10 | summary based on the |
| 3 days before the deadline | 98% | 9 | client request database |
| 2 days before the deadline | 97% | 8 | and actual logbook entries |
| 1 day before the deadline | 96% | 7 | |
| on deadline | 95% | 6 | • 101% may be attained if all |
| 1 day after the deadline | 94% | 5 | the requests were acted |
| 2 days after the deadline | 93% | 4 | upon 6 days before the |
| 3 days after the deadline | 92% | 3 | deadline |
| 4 days after the deadline | 91% | 2 | |
| 5 days or more after the deadline | 90% | 1 | |

4. GhEGS: Final Activity Report on the Conduct of IEC Campaign on Geohazards and VRA Maps to LGUs Endorsed to the OD (Deadline=15 working days after the IEC per target area)

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|-----------------------------------|------------|-----------------|--|
| 6 days or more before the | 101% | 12 | Final IEC Report submitted |
| deadline | | | to OD including copies of: |
| 5 days before the deadline | 100% | 11 | a. Final Report and Maps |
| 4 days before the deadline | 99% | 10 | received by the LGU |
| 3 days before the deadline | 98% | 9 | of the target area |
| 2 days before the deadline | 97% | 8 | |
| 1 day before the deadline | 96% | 7 | b. Accomplished |
| on deadline | 95% | 6 | Evaluation forms by on |
| 1 day after the deadline | 94% | 5 | the IEC conducted |
| 2 days after the deadline | 93% | 4 | c. Filled-up DATS |
| 3 days after the deadline | 92% | 3 | attached to report |
| 4 days after the deadline | 91% | 2 | furnished to OD |
| 5 days or more after the deadline | 90% | 1 | Reckoning date for ranking is the date of endorsement of the IEC Activity Report to the OD |

 GGS: Geological Quadrangle Technical Report and Lithologic Distribution Map Endorsed to the OD for the Technical Review Panel (Deadline = 60 working days after the fieldwork)

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|------------------------------------|------------|-----------------|---|
| 6 days or more before the deadline | 101% | 12 | Technical Report and Maps received by the OD |
| 5 days before the deadline | 100% | 11 | including: |
| 4 days before the deadline | 99% | 10 | Field data discussion |
| 3 days before the deadline | 98% | 9 | Lithostratigraphy |
| 2 days before the deadline | 97% | 8 | 3. Geologic Structures |
| 1 day before the deadline | 96% | 7 | 4. Lithologic Distribution |
| on deadline | 95% | 6 | Мар |
| 1 day after the deadline | 94% | 5 | Filled-up DATS attached to |
| 2 days after the deadline | 93% | 4 | receiving copy of report |
| 3 days after the deadline | 92% | 3 | and maps furnished to OD |
| 4 days after the deadline | 91% | 2 | Reckoning date for Tabliag is the date of |
| 5 days or more after the deadline | 90% | 1 | ranking is the date of receipt of report and maps by the OD |

6. EGS: Mineral Resource Validation Initial Field Report Endorsed to the OD for Review by the Technical Committee on Mining Feasibility Studies (Deadline = 15 working days after the fieldwork)

| Percentage | Point System | Means of Verification (MOV) |
|------------|---|--|
| 101% | 12 | Initial Field Report with |
| 100% | 11 | highlights endorsed to the |
| 99% | 10 | OD for Review by the |
| 98% | 9 | Technical Committee on |
| 97% | 8 | Mining Feasibility Studies |
| 96% | 7 | Initial Field Report includes: |
| 95% | 6 | a. Activity Report |
| 94% | 5 | b. Preliminary Technical |
| 93% | 4 | Evaluation of |
| 92% | 3 | Exploration Data |
| 91% | 2 | c. Recommendations for |
| 90% | 1 | FS Technical Committee Filled-up DATS attached to receiving copy of report furnished to OD Reckoning date for ranking is the date of receipt of Final Report with highlights by the OD |
| | 101% 100% 99% 98% 97% 96% 95% 94% 93% 92% 91% | Percentage System 101% 12 100% 11 99% 10 98% 9 97% 8 96% 7 95% 6 94% 5 93% 4 92% 3 91% 2 |

MINING TENEMENTS MANAGEMENT DIVISION

SUMMARY OF WEIGHTS PER RANKING INDICATOR

| Sections | Enrolled Indicators | Weight |
|---------------------------------------|---|--------|
| Mining Tenement Audit Section | Regional Monitoring System Audited as to Work Program with Audit Reports submitted within the Prescribed Deadline | 25% |
| Mining Contract Evaluation Section | Evaluation Report on the Declaration of Mining Project Feasibility received and evaluated by the Division within the Prescribed Deadline | 25% |
| Mining Permit Evaluation Section | Clearance Granted to Issue Exploration Permit (EP)/Returned EP Application to MGB RO concerned within the Prescribed Deadline | 25% |
| Mining Rights Management Section | National Reports of Approved Mining Tenements Prepared/Updated/Posted on the Website within Prescribed Deadline | 25% |
| | TOTAL | 100% |

Note: With regard to the Mineral Land Survey Section, its activities are included within the indicator covered by the Mining Permit Evaluation Section.

1. Regional Monitoring System Audited as to Work Program with Audit Reports submitted within the Prescribed Deadline

| 30bitimed within the frescribed bedding | | | | | |
|---|--------------------|------------------|--|--|--|
| Submission Date | Percentage | Points System | Means of Verification | | |
| 6 days or more before deadline | 101 % and above | 12 | Copy of submitted Audit Report (hard copy) to | | |
| 5 days before deadline | 100% | 11 | the Office of the Director within fifteen | | |
| | 100/6 | 11 | | | |
| 4 days before | | | (15) days from | | |
| deadline | 99% | 10 | completion of the audit; | | |
| 3 days before | | | | | |
| deadline | 98% | 9 | Filled-out DATS | | |
| 2 days before | | | | | |
| deadline | 97% | 8 | Reckoning date for | | |
| 1 day before | | | ranking is the date of | | |
| deadline | 96% | 7 | receipt of the Report by | | |
| On deadline | 95% | 6 | the Office of the | | |
| 1 day after deadline | 94% | 5 | Director | | |
| 2 days after | | | | | |
| deadline | 93% | 4 | | | |
| 3 days after | | | | | |
| deadline | 92% | 3 | | | |
| 4 days after | | | | | |
| deadline | 91% | 2 | | | |
| 5 days or more after | | | 7 | | |
| deadline | 90% | 1 | | | |
| | · · | | I . | | |

2. Evaluation Report on the Declaration of Mining Project Feasibility received and evaluated by the Division within the Prescribed Deadline

| Submission Date | Percentage | Point System | Means of Verification |
|-----------------------------------|----------------|-----------------|---|
| 3 days or more before deadline | 101% and above | 12 | Copy of Memorandum to |
| 2 days before deadline | 99% | 10 | MGB RO concerned / |
| 1 day before deadline | 97% | 8 | Letter to Proponent, |
| on deadline | 95% | 6 | forwarded to the |
| 1day after deadline | 94% | 5 | Office of the Director within |
| 2 days after deadline | 93% | 4 | seven (7) days |
| 3 days after deadline | 92% | 3 | from receipt by |
| 4 days after deadline | 91% | 2 | the Division; |
| 5 days or more after deadline | 90% | 1 | Filled-out DATS Reckoning date for ranking is the date of receipt of the Memorandum by the Office of |

3. Clearance Granted to Issue Exploration Permit (EP)/Returned EP Application to MGB RO concerned within the Prescribed Deadline

| Submission Date | Percentage | Point System | Means of Verification |
|-----------------------|----------------|-----------------|---|
| 3 days or more | 101% and above | 12 | Copy of |
| before deadline | | | Memorandum |
| 2 days before | 99% | 10 | to MGB RO |
| deadline | | | concerned |
| 1 day before | 97% | 8 | granting |
| deadline | | | Clearance to |
| on deadline | 95% | 6 | issue |
| 1day after deadline | 94% | 5 | EP/returning EP |
| 2 days after deadline | 93% | 4 | application, |
| 3 days after deadline | 92% | 3 | forwarded to |
| 4 days after deadline | 91% | 2 | the Office of |
| 5 days or more after | 90% | 1 | the Director |
| deadline | | | within seven (7) days from receipt by the Division; |
| | | | Filled-out DATS |
| | | | Reckoning date for ranking is the date of receipt of the Memorandum by the Office of the Director |

4. National Reports of Approved Mining Tenements Prepared/Updated/Posted on the Website within Prescribed Deadline

| Submission Date | Percentage | Points System | Means of Verification |
|--------------------------------|--------------------|------------------|---|
| 6 days or more before deadline | 101 % and above | 12 | Copy of prepared/updated/posted |
| 5 days before deadline | 100% | 11 | National Reports (hard copy) submitted to the |
| 4 days before deadline | 99% | 10 | Office of the Director every 25 th of the month; |
| 3 days before deadline | 98% | 9 | Filled-out DATS |
| 2 days before deadline | 97% | 8 | Reckoning date for ranking |
| 1 day before deadline | 96% | 7 | is the date of receipt of the Report by the Office of the |
| On deadline | 95% | 6 | Director |
| 1 day after deadline | 94% | 5 | |

| 2 days after | | |
|----------------|-----|---|
| deadline | 93% | 4 |
| 3 days after | | |
| deadline | 92% | 3 |
| 4 days after | | |
| deadline | 91% | 2 |
| 5 days or more | | |
| after deadline | 90% | 1 |

MINE SAFETY, ENVIRONMENT AND SOCIAL DEVELOPMENT DIVISION

SUMMARY OF WEIGHTS PER RANKING INDICATOR

| Sections | Enrolled Indicators | Weight |
|------------------------------------|--|--------|
| MSHS SDS MEAS MRS MEMS | Regional Monitoring System and Mining Rights Audited as to Safety and Health, Environment and Social Programs with Reports submitted to Office of the Director (OD) within 15 days after the Virtual Audit | 25% |
| MRS | Final Mine Rehabilitation and/or Decommissioning Plan (FMR/DP) Implementation Audit Report endorsed to Contingent Liability and Rehabilitation Fund Steering Committee (CLRFSC) for signature within 15 days after the Virtual Audit | 25% |
| MEMS | Evaluation Report of the Proposed EPEP and FMR/DP submitted to CLRFSC seven (7) days upon receipt by the Mine Environmental Management Section – (MSESDD) | 20% |
| MEAS | Environmental Work Programs (EWPs) Evaluated and Endorsed with Reports Submitted to Mining Tenements Management Division (MTMD) within the prescribed period (5 days upon receipt by the Mine Environmental Audit Section) | 15% |
| MSHS SDS MEAS MRS MEMS | Consolidated SHES Database - SHP; EPEP/FMR/DP; and SDMP (quarterly) and MWTF and MFP/NGP (every 2 nd and 4 th quarter) submitted to the Office of the Director 15 days after each quarter | 15% |
| | TOTAL | 100 |

MSHS – Mine Safety and Health Section

SDS – Social Development Section

MEAS – Mine Environmental Audit Section

MRS – Mine Rehabilitation Section

MEMS – Mine Environmental Management Section

 Regional Monitoring System and Mining Rights Audited as to Safety and Health, Environment and Social Programs with Reports submitted to Office of the Director (OD) within 15 days after the Virtual Audit

| Submission Date | Percentage | Points System | Means of Verification |
|--------------------------------|--------------------|------------------|--|
| 6 days or more before deadline | 101 % and above | 12 | - Copy of Submitted Reports (hard copy) to the Office of the Director |
| 5 days before deadline | 100% | 11 | - Filled-up DATS - Ranking is the percentage of submission on the deadline |
| 4 days before deadline | 99% | 10 | submission on the deadline |
| 3 days before deadline | 98% | 9 | |
| 2 days before deadline | 97% | 8 | |
| 1 day before deadline | 96% | 7 | Note: Only for Virtual Audit |
| On deadline | 95% | 6 | - |
| 1 day after deadline | 94% | 5 | - |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

2. Environmental Work Programs (EWPs) Evaluated and Endorsed with Reports Submitted to Mining Tenements Management Division (MTMD) within the prescribed period (5 days upon receipt by the Mine Environmental Audit Section)

| Submission Date | Percentage | Point System | Means of Verification |
|--------------------------------|----------------|-----------------|--|
| 3 days or more before deadline | 101% and above | 12 | Copy of submitted |
| 2 days before deadline | 99% | 10 | evaluation reports (hard/soft copy) |
| 1 day before deadline | 97% | 8 | of the EWP to the MTMD |
| on deadline | 95% | 6 | Filled-out DATS |
| 1day after deadline | 94% | 5 | Ranking is the |
| 2 days after deadline | 93% | 4 | percentage of |
| 3 days after deadline | 92% | 3 | submission on the |
| 4 days after deadline | 91% | 2 | deadline |
| 5 days or more after deadline | 90% | 1 | |

3. Final Mine Rehabilitation and/or Decommissioning Plan (FMR/DP) Implementation Audit Report endorsed to Contingent Liability and Rehabilitation Fund Steering Committee (CLRFSC) for signature within 15 days after the Virtual Audit

| Submission Date | Percentage | Points System | Means of Verification |
|--------------------------------|--------------------|------------------|---|
| 6 days or more before deadline | 101 % and above | 12 | - Copy of Submitted Reports (hard copy) to the CLRFSC Chair |
| 5 days before deadline | 100% | 11 | - Filled-up DATS |
| 4 days before deadline | 99% | 10 | - Ranking is the percentage of submission on the deadline |
| 3 days before deadline | 98% | 9 | sobmission on the deddille |
| 2 days before deadline | 97% | 8 | |
| 1 day before deadline | 96% | 7 | |
| On deadline | 95% | 6 | |
| 1 day after deadline | 94% | 5 | |
| 2 days after deadline | 93% | 4 | Note: Only for Virtual Audit |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

4. Evaluation Report of the Proposed EPEP and FMR/DP submitted to CLRFSC seven (7) days upon receipt by the Mine Environmental Management Section

| Submission Date | Percentage | Points System | Means of Verification |
|-----------------------------------|-----------------|------------------|--|
| 3 days or more before deadline | 101 % and above | 12 | - Copy of Evaluation Report using Procedural Checklist |
| 2 days before deadline | 99% | 10 | Form (hard copy) and submitted to |
| 1 day before deadline | 97% | 8 | the CLRFSC |
| On deadline | 95% | 6 | - Filled-up DATS - Ranking is the percentage of |
| 1 day after deadline | 94% | 5 | submission on the deadline |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after the deadline | 91% | 2 | |
| 5 days or more after the deadline | 90% | 1 | |

Consolidated SHES Database - SHP; EPEP/FMR/DP; and SDMP (quarterly) and MWTF and MFP/NGP (every 2nd and 4th quarter) submitted to the Office of the Director 15 days after each quarter

| Submission Date | Percentage | Points System | Means of Verification |
|--------------------------------|-----------------|------------------|--|
| 6 days or more before deadline | 101 % and above | 12 | - Submitted Consolidated SHES database Report to the Office of the |
| 5 days before deadline | 100% | 11 | Director (OD). |
| 4 days before deadline | 99% | 10 | - Filled-up DATS - Reckoning date for ranking is the |
| 3 days before deadline | 98% | 9 | date of receipt by the OD. |
| 2 days before deadline | 97% | 8 | |
| 1 day before deadline | 96% | 7 | |
| On deadline | 95% | 6 | |
| 1 day after deadline | 94% | 5 | |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

MINING TECHNOLOGY DIVISION

SUMMARY OF WEIGHTS PER RANKING INDICATOR

| Section | Enrolled Indicator | Weight |
|---------|--|--------|
| SSMDS | Minahang Bayan (MB) Proposal Endorsed by MGB ROs for Initial Review Clearance that were evaluated with corresponding Report of Evaluation submitted to OAD/OD with 5.5 days from receipts from OD respectively | 20% |
| | Minahang Bayan (MB) Proposal Endorsed by MGB ROs for Final Review Clearance that were evaluated with corresponding Report of Evaluation submitted to OAD/OD 16 days from receipts from OD respectively | 20% |
| MEES | Investigation Conducted of Alleged Illegal Mining Activity with Report submitted to OAD/OD with 16 days from receipt of instruction from OD | 20% |
| MRIS | Annual Evaluation Report on Philippine Mineral Resources and Reserves based on Annual submission of Mining Companies submitted to OAD/OD until December 15, 2020 | 20% |
| MTDS | Research Study through Literature Review with Report submitted to OAD/OD within 15 days from MGB RO's completed submission of inputs/data per instruction from OD | 20% |
| | TOTAL | 100% |

- 1. Minahang Bayan (MB) Proposal Endorsed by MGBROs for Initial and Final Review Clearance that were evaluated with corresponding Report of Evaluation.
- Evaluation for Initial Review Clearance

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|----------------------------------|------------|-----------------|---|
| 3 days or more before | 10107 | 10 | 1) MB proposal received from |
| deadline | 101% | 12 | OD evaluated for Initial Review and submitted with Report of |
| 2 days before deadline | 99% | 10 | Evaluation to OAD/OD within five |
| 1 day before deadline | 97% | 8 | (5) and a half (0.5) days |
| on deadline | 95% | 6 | 2) Evaluation Report received by |
| 1 day after deadline | 94% | 5 | the OAD/OD |
| 2 days after deadline | 93% | 4 | 3) Filled-out DATS |
| 3 days after deadline | 92% | 3 | 4) Area Status and DATS from MTMD |
| 4 days after deadline | 91% | 2 | - WIIVID |
| 5 days or more after deadline | 90% | 1 | Note: The processing time only applies to activities within the control of MTD. |
| | | | Reckoning date for ranking is the date of receipt by the OD. |
| | | | MB Initial Review Clearance Process requires Area Status Request from MTMD. |

• Evaluation for Final Review Clearance

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|--------------------------------|------------|-----------------|---|
| 6 days or more before deadline | 101% | 12 | MB proposal received from OD evaluated for final review |
| 5 days before deadline | 100% | 11 | and submitted with Report of |
| 4 days before deadline | 99% | 10 | Evaluation within 16 days to |
| 3 days before deadline | 98% | 9 | OAD/OD. 2) Evaluation Report received by |
| 2 days before deadline | 97% | 8 | the OAD/OD |
| 1 day before deadline | 96% | 7 | 3) Filled out DATS |
| on deadline | 95% | 6 | Note: |
| 1 day after deadline | 94% | 5 | The processing time only applies |
| 2 days after deadline | 93% | 4 | to activities within the control of |
| 3 days after deadline | 92% | 3 | MTD |
| 4 days after deadline | 91% | 2 | Reckoning date for ranking is |
| 5 days or more after deadline | 90% | 1 | the date of receipt by the OD. |

2. Investigation Conducted of Alleged Illegal Mining Activity

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|--------------------------------|------------|-----------------|--|
| 6 days or more before deadline | 101% | 12 | Report submitted to OAD/OD within 16 days from receipt of |
| 5 days before deadline | 100% | 11 | instruction for conduct of |
| 4 days before deadline | 99% | 10 | investigation from OD 2) Filled out DATS |
| 3 days before deadline | 98% | 9 | 3) Documents receive from OD |
| 2 days before deadline | 97% | 8 | with instruction to conduct |
| 1 before deadline day | 96% | 7 | investigation. |
| on deadline | 95% | 6 | 4) Travel authority 5) Investigation Report submitted |
| 1 day after deadline | 94% | 5 | to OAD/OD |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | Note: The processing time only |
| 4 days after deadline | 91% | 2 | applies to activities within the control of MTD |
| 5 days or more after | 90% | 1 | 00111101 01 771112 |
| deadline | | | Reckoning date for ranking is the date of receipt by the OD. |

3. Research Study through Literature Review on Tailings Storage Facility

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|-------------------------------|------------|-----------------|---|
| 6 days or more before | | | 1) Research Study Report submitted |
| deadline | 101% | 12 | to OAD/OD within 15 days from MGB |
| 5 days before deadline | 100% | 11 | RO's submission of inputs/data. Cut- |
| 4 days before deadline | 99% | 10 | off is 30 days from instruction of OD to ROs |
| 3 days before deadline | 98% | 9 | 2) Filled-up DATS |
| 2 days before deadline | 97% | 8 | , i |
| 1 day before deadline | 96% | 7 | |
| on deadline | 95% | 6 | Note: Reckoning date for ranking is |
| 1 day after deadline | 94% | 5 | the date of receipt by the OD. |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

4. Annual Evaluation Report on Philippine Mineral Resources and Reserves based on Annual submission of Mining Companies

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|-------------------------------|------------|-----------------|--|
| 6 days or more before | | | 1) Annual Evaluation Report on |
| deadline | 101% | 12 | Philippine Mineral Resources and |
| 5 days before deadline | 100% | 11 | Reserves submitted to OAD/OD on |
| 4 days before deadline | 99% | 10 | December 15, 2020 -2) Filled-up DATS |
| 3 days before deadline | 98% | 9 | Tay Tilled-op DATS |
| 2 days before deadline | 97% | 8 | Note: |
| 1 day before deadline | 96% | 7 | For all Mineral Resources and Reserves |
| on deadline | 95% | 6 | Report by Mining Companies received on or before December 1, |
| 1 day after deadline | 94% | 5 | 2020. |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | Reckoning date for ranking is the date of receipt by the OD. |
| 4 days after deadline | 91% | 2 | orrection by the Ob. |
| 5 days or more after deadline | 90% | 1 | |

MARINE GEOLOGICAL SURVEY DIVISION

SUMMARY OF WEIGHTS PER RANKING INDICATOR

| Section | Enrolled Indicator | Weight |
|--|--|--------|
| Coastal and Offshore Geological Survey Section | Coastal Vulnerability Assessment Report to be submitted 15 working days upon arrival from fieldwork | 20% |
| Marine Mineral Exploration Section | Initial Reports on the Geologic Studies and Mineral Exploration of Philippine Rise and/or of Celebes Sea submitted within 20 working days upon arrival from each exploration or fieldwork | 20% |
| Marine Geological Information Management Section | Maps for the Coastal Vulnerability Assessment Report to be submitted 15 working days after each visit/fieldwork and maps for the Initial Reports under the "Geologic Studies and Mineral Exploration of Philippine Rise and Celebes Sea Project" to be submitted 15 working days after each fieldwork. (Note: 15 working days will include maps digitization and interpretation) | 20% |
| Marine Technical Services Section | RPS Explorer Supervision and Assessment (Fieldwork) Report submitted 15 working days upon arrival from the assessment and supervision fieldwork in the RPS Explorer | 20% |
| Marine Technical Services Section | Maintenance Report of the RPS Explorer Including report of Manning Agencyvto be submitted on 28 th day of the current month | 20% |
| | TOTAL | 100% |

1. Coastal Vulnerability Assessment Report to be submitted 15 working days upon arrival from fieldwork

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|-----------------------------------|------------|-----------------|--|
| 6 days or more before deadline | 101% | 12 | Copy of the Coastal Vulnerability Assessment |
| 5 days before deadline | 100% | 11 | Report received by the OD; |
| 4 days before deadline | 99% | 10 | Filled-up DATS; |
| 3 days before deadline | 98% | 9 | Reckoning date for ranking is the date of receipt of Coastal |
| 2 days before deadline | 97% | 8 | Vulnerability Assessment |
| 1 day before deadline | 96% | 7 | Report by the OD. The report |
| on deadline | 95% | 6 | shall include tabulated results |
| 1 day after deadline | 94% | 5 | of the assessed barangays |
| 2 days after deadline | 93% | 4 | Note: 15 working days |
| 3 days after deadline | 92% | 3 | Note: 15 working days exclusive of the results of |
| 4 days after deadline | 91% | 2 | laboratory analyses of the |
| 5 days or more after deadline | 90% | 1 | collected samples |

2. Initial Reports on the Geologic Studies and Mineral Exploration of Philippine Rise and/or of Celebes Sea submitted within 20 working days upon arrival from each exploration or fieldwork

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|----------------------------------|------------|-----------------|---|
| 6 days or more before deadline | 101% | 12 | Copy of the Initial Reports received by the OD. |
| 5 days before deadline | 100% | 11 | -• Filled-up DATS |
| 4 days before deadline | 99% | 10 | |
| 3 days before deadline | 98% | 9 | Reckoning of date for ranking is the |
| 2 days before deadline | 97% | 8 | date of receipt of the Progress |
| 1 day before deadline | 96% | 7 | Reports by the OD. |
| on deadline | 95% | 6 | Each Initial Report shall consist of the |
| 1 day after deadline | 94% | 5 | following: |
| 2 days after deadline | 93% | 4 | Methodologies |
| 3 days after deadline | 92% | 3 | – Map showing the Actual |
| 4 days after deadline | 91% | 2 | Tracklines |
| 5 days or more after deadline | 90% | 1 | Sample Location Map 2D/3D Sea-Bottom Topographic Map generated from the survey Initial Interpretation of selected seismic profile |
| | | | Note: 20 working days after fieldwork is allotted to accommodate processing and interpretation of selected geophysical data but does not include the results of laboratory analyses of collected samples. |

3. Maps for the Coastal Vulnerability Assessment Report to be submitted 15 working days after each visit/fieldwork and maps for the Initial Reports under the "Geologic Studies and Mineral Exploration of Philippine Rise and Celebes Sea Project" to be submitted 15 working days after each fieldwork. (Note: 15 working days will include maps digitization and interpretation)

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|------------------------|------------|-----------------|--|
| 6 days or more before | | | Copies of the maps produced |
| deadline | 101% | 12 | and submitted to OD; |
| 5 days before deadline | 100% | 11 | Copies of the maps |
| 4 days before deadline | 99% | 10 | incorporated to the Coastal |
| 3 days before deadline | 98% | 9 | Vulnerability Assessment |
| 2 days before deadline | 97% | 8 | Reports and to the Progress Report of the Geologic Studies |
| 1 day before deadline | 96% | 7 | and Mineral Exploration of PR |
| on deadline | 95% | 6 | and CS. |
| 1 day after deadline | 94% | 5 | Filled-up DATS; |
| 2 days after deadline | 93% | 4 | Reckoning date for ranking is the date of receipt of Mans by |
| 3 days after deadline | 92% | 3 | the date of receipt of Maps by the OD. |
| 4 days after deadline | 91% | 2 | 110 02. |
| 5 days or more after | 90% | 1 | |
| deadline | | | |

4. RPS Explorer Supervision and Assessment (Fieldwork) Report submitted 15 working days upon arrival from the assessment and supervision fieldwork in the RPS Explorer –

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|-------------------------------|------------|-----------------|--|
| 6 days or more before | | | Copy of the Supervision and |
| deadline | 101% | 12 | Assessment Report of the RPS |
| 5 days before deadline | 100% | 11 | Explorer received by the OD; |
| 4 days before deadline | 99% | 10 | Filled-up DATS; |
| 3 days before deadline | 98% | 9 | Reckoning date for ranking is the date of receipt of |
| 2 days before deadline | 97% | 8 | Supervision and Assessment of |
| 1 day before deadline | 96% | 7 | the RPS Explorer Report to the |
| on deadline | 95% | 6 | OD. |
| 1 day after deadline | 94% | 5 | |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

5. Maintenance Report of the RPS Explorer Including report of Manning Agency to be submitted on 28th day of the current month

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|------------------------|------------|-----------------|--|
| 6 days or more before | | | Copy of the Supervision and |
| deadline | 101% | 12 | Assessment Report of the RPS |
| 5 days before deadline | 100% | 11 | Explorer received by the OD; |
| 4 days before deadline | 99% | 10 | Filled-up DATS; |
| 3 days before deadline | 98% | 9 | Reckoning date for ranking is the date of receipt of |
| 2 days before deadline | 97% | 8 | the date of receipt of Supervision and Assessment of |
| 1 day before deadline | 96% | 7 | the RPS Explorer Report to the |
| on deadline | 95% | 6 | OD. |
| 1 day after deadline | 94% | 5 | |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after | 90% | 1 | |
| deadline | | | |

ADMINISTRATIVE DIVISION

SUMMARY OF WEIGHTS PER RANKING INDICATOR

| Section | Enrolled Indicator | Weight |
|---|---|--------|
| Property Management Section | Inventory - Semestral Submission of Inventory of Supplies to Commission on Audit (COA) every January 31 and July 31 | 10% |
| Property Management Section | Procurement – Submission of Approved Annual Procurement Plan Common Supplies and Equipment (APP-CSE) to Department of Budget and Management-Procurement Service (DBM-PS) and posting in the Transparency Seal of MGB every December 15 of the year | 10% |
| Cashiering Section | Disbursement – Report of Advice to Debit Account Issued (RADAI) is the supporting document of MFD FAR 4-Summary Report of Disbursement, to be submitted on the 20th day of the month and 10th day of the following month | 10% |
| Cashiering Section | Collection – Report of Deposited Collection (RDC) is the supporting document of FMD FAR No. 5- Quarterly Report on Revenue & Other Receipts & Monthly Report of Collections, to be submitted on the 20th day of the month & 10th day of the following month | 10% |
| Human Resources Management Section | Appointment - Submission of Appointment Paper and HRMPSB reports/documents to the Appointing Authority 4 working days after receipt of the instruction of the appointing authority | 10% |
| Human Resources Management Section | Training – Submission of Competency Based Assessment Report on End of October and HRD Plan to the Office of the Director every end of October of the year for implementation on the succeeding year | 10% |
| General Services Section | Motor Vehicle Operation and Maintenance – Vehicles insured before expiry date in GSIS and registered based on prescribed week and month by LTO | 10% |
| General Services Section | Safety and Housekeeping – Conduct of monthly maintenance of Fire Extinguisher with quarterly consolidated reports submitted every 15th day of the last month of the quarter | 10% |
| Records Management Section | Report - Annual Submission of Freedom of Information (FOI) Reports to the Presidential Communications Operations Office (PCOO) every end of January | 10% |
| Records Management Section | Receiving and Releasing of urgent documents (investigation reports, follow-up letters, requests, applications, inquiries, seminars, notice of meeting) – Receive and release urgent documents to the Office of the Director and to other government agencies/mining companies within 4 hours of receipt | 10% |
| | TOTAL | 100% |

 Inventory - Semestral Submission of Inventory of Supplies to Commission on Audit (COA) every January 31 and July 31

| Submission Date | Percentage | Point | Means of Verification |
|-------------------------------|------------|--------|-------------------------------|
| | | System | |
| 6 days or more before | 101% | 12 | Submitted |
| deadline | | | Inventory |
| 5 days before deadline | 100% | 11 | Report |
| 4 days before deadline | 99% | 10 | Receiving |
| 3 days before deadline | 98% | 9 | copy with |
| 2 days before deadline | 97% | 8 | COA |
| 1 day before deadline | 96% | 7 | stamped |
| On deadline (Jan 31 & Jul 31) | 95% | 6 | |
| 1 day after deadline | 94% | 5 | |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

 Procurement – Submission of Approved Annual Procurement Plan Common Supplies and Equipment (APP-CSE) to Department of Budget and Management-Procurement Service (DBM-PS) and posting in the Transparency Seal of MGB every December 15 of the year

| Submission Date | Percentage | Point | Means of Verification |
|-------------------------------|------------|--------|------------------------------------|
| | | System | |
| 6 days or more before | 101% | 12 | Copy of the |
| deadline | | | approved APP |
| 5 days before deadline | 100% | 11 | Non-CSE |
| 4 days before deadline | 99% | 10 | Receiving copy |
| 3 days before deadline | 98% | 9 | with DBM-PS |
| 2 days before deadline | 97% | 8 | stamped |
| 1 day before deadline | 96% | 7 | Screenshot of |
| On deadline (December 15) | 95% | 6 | posted APP Non- |
| 1 day after deadline | 94% | 5 | CSE in the MGB |
| 2 days after deadline | 93% | 4 | Transparency Seal |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

3. Disbursement – Report of Advice to Debit Account Issued (RADAI) is the supporting document of MFD FAR 4- Summary Report of Disbursement, to be submitted on the 20th day of the month and 10th day of the following month

| Submission Date | Percentage | Point | Means of Verification |
|---------------------------------------|------------|--------|------------------------------------|
| | | System | |
| 6 days or more before | 101% | 12 | Copy of the RADAI |
| deadline | | | Receiving copy |
| 5 days before deadline | 100% | 11 | with FMD Stamp |
| 4 days before deadline | 99% | 10 | |
| 3 days before deadline | 98% | 9 | |
| 2 days before deadline | 97% | 8 | |
| 1 day before deadline | 96% | 7 | |
| On deadline (20th day of Mo & | 95% | 6 | |
| 10 th day of following Mo) | | | |
| 1 day after deadline | 94% | 5 | |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

4. Collection – Report of Deposited Collection (RDC) is the supporting document of FMD FAR No. 5- Quarterly Report on Revenue & Other Receipts & Monthly Report of Collections, to be submitted on the 20th day of the month & 10th day of the following month

| Submission Date | Percentage | Point | Means of Verification |
|---------------------------------------|------------|--------|-------------------------------------|
| | | System | |
| 6 days or more before | 101% | 12 | Copy of the RDC |
| deadline | | | Receiving copy |
| 5 days before deadline | 100% | 11 | with FMD Stamp |
| 4 days before deadline | 99% | 10 | |
| 3 days before deadline | 98% | 9 | |
| 2 days before deadline | 97% | 8 | |
| 1 day or more before deadline | 96% | 7 | |
| On deadline (20th day of Mo & | 95% | 6 | |
| 10 th day of following Mo) | | | |
| 1 day after deadline | 94% | 5 | |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

5. Appointment - Submission of Appointment Paper and HRMPSB reports/documents to the Appointing Authority 4 working days after receipt of the instruction of the appointing authority

| Submission Date | Percentage | Point | Means of Verification |
|-------------------------------|------------|--------|-------------------------|
| | | System | |
| 3 days before deadline | 101% | 12 | • Filled-up DATS |
| 2 days before deadline | 99% | 10 | showing the date |
| 1 day before deadline | 97% | 8 | the appointment |
| On deadline | 95% | 6 | paper and other |
| 1 day after deadline | 94% | 5 | supporting |
| 2 days after deadline | 93% | 4 | documents |
| 3 days after deadline | 92% | 3 | forwarded to the |
| 4 days after deadline | 91% | 2 | OAD/OD and the |
| 5 days or more after deadline | 90% | 1 | date when the |
| | | | Memorandum |
| | | | with instruction |
| | | | from the |
| | | | appointing |
| | | | authority was |
| | | | received by the |
| | | | HRMS |

6. Training – Submission of Competency Based Assessment Report on End of October and HRD Plan to the Office of the Director every end of October of the year for implementation on the succeeding year

| Submission Date | Percentage | Point | Means of Verification |
|-------------------------------|------------|--------|------------------------------------|
| | | System | |
| 6 days or more before | 101% | 12 | Copy of the |
| deadline | | | CBA Report |
| 5 days before deadline | 100% | 11 | and HRD Plan |
| 4 days before deadline | 99% | 10 | received by |
| 3 days before deadline | 98% | 9 | the OD |
| 2 days before deadline | 97% | 8 | Filled-up DATS |
| 1 day before deadline | 96% | 7 | Reckoning |
| On deadline (EO October) | 95% | 6 | date for |
| 1 day after deadline | 94% | 5 | ranking is the |
| 2 days after deadline | 93% | 4 | date of |
| 3 days after deadline | 92% | 3 | receipt of |
| 4 days after deadline | 91% | 2 | both |
| 5 days or more after deadline | 90% | 1 | documents by the OD |

7. Motor Vehicle Operation and Maintenance – Vehicles insured before expiry date in GSIS and registered based on prescribed week and month by LTO

| Submission Date | Percentage | Point System | Means of Verification |
|--------------------------------|------------|-----------------|-------------------------------|
| 6 days or more before deadline | 101% | 12 | Receiving copy of DV |
| 5 days before deadline | 100% | 11 | for insurance |
| 4 days before deadline | 99% | 10 | of vehicle |
| 3 days before deadline | 98% | 9 | with GSIS |
| 2 days before deadline | 97% | 8 | stamp |
| 1 day before deadline | 96% | 7 | Receiving |
| On deadline (based on | 95% | 6 | copy of DV |
| prescribed week and month) | | | for |
| 1 day after deadline | 94% | 5 | registration of |
| 2 days after deadline | 93% | 4 | vehicle with |
| 3 days after deadline | 92% | 3 | LTO stamp |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

8. Safety and Housekeeping – Conduct of monthly maintenance of Fire Extinguisher with quarterly consolidated reports submitted every 15th day of the last month of the quarter

| Submission Date | Percentage | Point System | Means of Verification (MOV) |
|--------------------------------|------------|-----------------|----------------------------------|
| 6 days or more before deadline | 101% | 12 | Monthly Maintenance |
| 5 days before deadline | 100% | 11 | Report |
| 4 days before deadline | 99% | 10 | Consolidated |
| 3 days before deadline | 98% | 9 | Quarterly |
| 2 days before deadline | 97% | 8 | Maintenance |
| 1 day before deadline | 96% | 7 | Report |
| On deadline (15th day of the | 95% | 6 | Date of |
| last month of the quarter) | | | receipt by |
| 1 day after deadline | 94% | 5 | PPIAD |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

9. Report - Annual Submission of Freedom of Information (FOI) Reports to the Presidential Communications Operations Office (PCOO) every end of January

| Submission Date | Percentage | Point | Means of |
|-------------------------------|------------|--------|---------------------------------------|
| | | System | Verification |
| 6 days or more before | 101% | 12 | FOI Reports (hard |
| deadline | | | copy) |
| 5 days before deadline | 100% | 11 | Screenshot of |
| 4 days before deadline | 99% | 10 | email to PCOO-FOI |
| 3 days before deadline | 98% | 9 | Screenshot of |
| 2 days before deadline | 97% | 8 | email |
| 1 day before deadline | 96% | 7 | acknowledgement |
| On deadline (EO January) | 95% | 6 | from PCOO-FOI |
| 1 day after deadline | 94% | 5 | |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

10. Receiving and Releasing of urgent documents (investigation reports, follow-up letters, requests, applications, inquiries, seminars, notice of meeting) – Receive and release urgent documents to the Office of the Director and to other government agencies/mining companies within 4 hours of receipt

| Submission Date | Percentage | Point System | Means of Verification |
|--------------------------------|------------|-----------------|-------------------------------|
| Upon receipt of the document | 101% | 12 | RMS Stamp |
| 15 min of receipt of document | 100% | 11 | appearing |
| 30 min of receipt of document | 99% | 10 | on the |
| 1 hour of receipt of document | 98% | 9 | document |
| 2 hours of receipt of document | 97% | 8 | DATS |
| 3 hours of receipt of document | 96% | 7 | Logbook |
| 4 hours of receipt of document | 95% | 6 | |
| 5 hours of receipt of document | 94% | 5 | |
| 6 hours of receipt of document | 93% | 4 | |
| 7 hours of receipt of document | 92% | 3 | |
| 1 day of receipt of document | 91% | 2 | |
| 2 days of receipt of document | 90% | 1 | |

FINANCIAL MANAGEMENT DIVISION

SUMMARY OF WEIGHTS PER INDICATOR

| Section | Enrolled Indicator | Weight |
|--------------------|---|--------|
| Accounting Section | Monitored Report on Aging of Cash Advances with 100% liquidation within the prescribed period submitted to Commission on audit, thirty (30) days after the end of each quarter. | 30% |
| Accounting Section | Monitored Inter-Agency Transfer Fund to PS DBM with 100% reconciled transfer fund submitted to Commission on audit, within thirty (30) days after the end of the year. | 30% |
| Budget Section | Endorsed Financial Request for approval of Department of Budget and Management forwarded to DENR within the set deadline. | 40% |
| | TOTAL | 100% |

 Monitored Report on Aging of Cash Advances with 100% liquidation of cash advances within the prescribed period submitted to Commission on Audit, thirty (30) days after the end of each quarter

| Submission Date | Percentage | Point System | Means of Verification |
|-------------------------------|------------|-----------------|--|
| 6 days or more before | 101% | 12 | Report on Aging of |
| deadline | | | Cash Advances |
| 5 days before deadline | 100% | 11 | Transmittal Letter |
| 4 days before deadline | 99% | 10 | stamped received |
| 3 days before deadline | 98% | 9 | by COA and or |
| 2 days before deadline | 97% | 8 | acknowledged |
| 1 day before deadline | 96% | 7 | email |
| On deadline | 95% | 6 | Memo/Demand |
| 1 day after deadline | 94% | 5 | Letter received by |
| 2 days after deadline | 93% | 4 | Accountable |
| 3 days after deadline | 92% | 3 | Officer |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after deadline | 90% | 1 | |

2. Monitored Inter-Agency Transfer Fund to PS DBM with 100% reconciled transfer fund submitted to Commission on Audit within thirty (30) days after the end of the year.

| Submission Date | Percentage | Point | Means of Verification |
|-----------------------|------------|--------|-----------------------------|
| | | System | |
| 6 days or more | 101% | 12 | Reconciliation Statement |
| before deadline | | | Status of Fund Transfer to |
| 5 days before | 100% | 11 | Other |
| deadline | | | Government/Implementing |
| 4 days before | 99% | 10 | Agencies |
| deadline | | | Transmittal Letter stamped |
| 3 days before | 98% | 9 | received by COA and or |
| deadline | | | acknowledged email |
| 2 days before | 97% | 8 | Transmittal Letter received |
| deadline | | | by PS DBM |
| 1 day before | 96% | 7 | |
| deadline | | | |
| On deadline | 95% | 6 | |
| 1 day after deadline | 94% | 5 | |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after | 90% | 1 | |
| deadline | | | |

3. Endorsed Financial Request for approval of Department of Budget and Management forwarded to DENR within prescribed deadline per DBM Circular.

| Submission Date | Percentage | Point | Means of Verification |
|------------------------|------------|--------|-----------------------|
| | | System | |
| 6 days or more before | 101% | 12 | Memorandum |
| deadline | | | Endorsement received |
| 5 days before deadline | 100% | 11 | by DENR within the |
| 4 days before deadline | 99% | 10 | prescribed deadline |
| 3 days before deadline | 98% | 9 | Endorsement Letter |
| 2 days before deadline | 97% | 8 | received by DBM |
| 1 day before deadline | 96% | 7 | Scanned copy emailed |
| On deadline | 95% | 6 | to DBM |
| 1 day after deadline | 94% | 5 | |
| 2 days after deadline | 93% | 4 | |
| 3 days after deadline | 92% | 3 | |
| 4 days after deadline | 91% | 2 | |
| 5 days or more after | 90% | 1 | |
| deadline | | | |

OFFICE OF THE DIRECTOR AND THE ASSISTANT DIRECTOR

SUMMARY OF WEIGHTS PER RANKING INDICATOR

| Enrolled Indicators | | | |
|--|------|--|--|
| Incoming documents for instruction and/or consideration/approval within three (3) working days from receipt of the document | 30% | | |
| Policy approved or endorsed to Office of the Secretary, if applicable, within three (3) working days from receipt of final draft | 20% | | |
| Percentage (%) of Agency's accomplished target as per Programs, Activities and Projects (PAPs) under Operations | 50% | | |
| TOTAL | 100% | | |

1. Incoming documents for instruction and/or consideration/approval within three (3) working days from receipt of the document

| Submission Date | Percentage | Point System | Means of Verification |
|------------------------|------------|--------------|----------------------------------|
| 2 days before deadline | 101% | 12 | DATS with |
| 1 day before deadline | 98% | 9 | instruction • OAD/OD |
| On deadline | 95% | 6 | Receiving |
| 1 day after deadline | 94% | 5 | Logbook |
| 2 days after deadline | 93% | 4 | OD Releasing |
| 3 days after deadline | 92% | 3 | Logbook |
| 4 days after deadline | 91% | 2 | Copy of the |
| 5 days after deadline | 90% | 1 | Document/s |
| | | | Released to |
| | | | Divisions |

2. Policy approved or endorsed to Office of the Secretary, if applicable, within three (3) working days from receipt of final draft

| Submission Date | Percentage | Point System | Means of Verification |
|------------------------|------------|--------------|--|
| 2 days before deadline | 101% | 12 | DATS with instructionOAD/OD Receiving |
| 1 day before deadline | 98% | 9 | Logbook |
| On deadline | 95% | 6 | OD Releasing |
| 1 day after deadline | 94% | 5 | Logbook |
| 2 days after deadline | 93% | 4 | Copy of the Policy |
| 3 days after deadline | 92% | 3 | and Endorsement, if |
| 4 days after deadline | 91% | 2 | applicable |
| 5 days after deadline | 90% | 1 | |

3. Percentage (%) of Agency's accomplished target as per Programs, Activities and Projects (PAPs) under Operations

| Submission Date | Percentage | Point System | Means of Verification |
|------------------------|---------------|-----------------|-----------------------|
| 6 days or more before | 101 and Above | 12 | Agency's |
| deadline | | | Accomplishment |
| 5 days before deadline | 100 | 11 | Report |
| 4 days before deadline | 98 | 10 | |
| 3 days before deadline | 96 | 9 | |
| 2 days before deadline | 94 | 8 | |
| 1 days before deadline | 92 | 7 | |
| On deadline | 90 | 6 | |
| 1 day after deadline | 89 | 5 | |
| 2 days after deadline | 88 | 4 | |
| 3 days after deadline | 87 | 3 | |
| 4 days after deadline | 86 | 2 | |
| 5 days after deadline | 85 | 1 | |

Approved by

AFFY. WILFRED G. MONCANO

Acting Director